

Tulare Public Cemetery District

This is an Endowment Care Interment

REGULAR BOARD MEETING AGENDA



*Chairman- Stephen Presant (Steve)
Vice Chairman- Carlos Ramos (Charlie)
Secretary- Patricia Hitlin (Trish)
Trustees- Xavier Avila & Michele Lima*

Tulare Public Cemetery – Conference Room Tuesday, September 24, 2024
900 E. Kern Avenue – Tulare, CA 1:00 p.m. – Regular Board Meeting

Public Information about Meetings:

Attend meetings in person or access the meeting live via Facebook <https://www.facebook.com/profile.php?id=100076699464485>

Documents related to items on the agenda are accessible on District's website at www.tularecemetery.net and available for viewing in a single binder at the entrance of the conference room.

Public Comments – Any member of the public wishing to address the Board shall first identify himself or herself and shall be limited to three(3) minutes (six (6) minutes if a language interpreter is used) unless extended by the chairperson. It is the Board's intent to accommodate all persons who wish to attend open public meetings.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. MOMENT OF SILENCE IN MEMORY OF THOSE WHO HAVE PASSED
5. RECOGNITION OF VISITORS
6. PUBLIC COMMENTS (three (3) minutes per person)
7. TRUSTEE COMMENTS (three (3) minutes per person)
8. OPEN SESSION - AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS:
(All items are subject to discussion and possible action by the Board Members.)
 - 8.1- Brown Act Training by County Counsel
 - 8.1a- Regular vs. Special Meeting
 - 8.1b- Allowance of public comments at standing committee meetings
 - 8.1c- Limitations on social media interactions under Gov Code Section 54952.2(a)(3)(A)
 - 8.2- Remedial Action for Brown Act Violations
 - 8.3- Approve minutes for Regular Board Meeting August 22, 2024
 - 8.4- Approve minutes for Special Board Meeting August 28, 2024
 - 8.5- Audit Committee
 - 8.5a- Review Audit Committee Report
 - 8.5b- Audit minutes for July 25, 2024
 - 8.6- Approval of June 2024 Financials with update on Interment Count
 - 8.7- Resolution No 2024/25-1 to transfer \$60,627 Endowment Interest into Fund 817



- 8.8- Proposed changes to Tulare Public Cemetery By-Laws Section B.4 Election of Officers
- 8.9- Status of grounds condition at both cemeteries
- 8.10- Status on marker repair and contractor installed concrete marker pads
- 8.11- Status of Tulare Public Cemetery Five Year Plan
- 8.12- Code of Conduct for Tulare Public Cemetery Committee Members
- 8.13- Selection of Members on Tulare Public Cemetery Committees if requested
- 8.14- Change Tulare Public Cemetery Officers names on Bank of the Sierra checking account and future Bank of the Sierra Certificate of Deposit Account Fund 886
- 8.15- CAPC Training October 11&12 in San Luis Obispo
- 8.16- PlotBox Update
 - 8.16a- Available plots for North and Niches at Kern
 - 8.16b- Training October 16 & 17
- 8.17- GRSMA Conference (Golden State Risk Management) October 24 & 25
- 8.18- Headstones Exceptions/Variance
 - 8.18a- Jose T. Casas Bedolla- North Block C Row Y Grave 43 Tall Stone
 - 8.18b- Linda Baldwin- North Block A Row Z Grave 54 Flat Stone
- 8.19- Bench Pad purchases/request
 - 8.19a- Payment Plan Options
 - 8.19b- Francisco Sanchez Ramirez request at kern
 - 8.19c- Irma M. Ballesteros request at North
- 8.20- Future Board Meeting in October, November and December

9. DISTRICT MANAGER'S REPORT:

10. CLOSED SESSION:

- 10.1- CONFERENCE WITH LEGAL COUNSEL-SIGNIFICANT EXPOSURE TO LITIGATION- Pursuant to Government Code Section (d) (2) 2 matters
- 10.2- PUBLIC EMPLOYMENT- Government Code Section 54957 to consider potential employment of public employee in the role of Grounds Crew Supervisor

11. OPEN SESSION FROM CLOSED SESSION:

- 11.a- Announcements from Closed (if Any)
- 11.b- Censure of Xavier Avila
- 11.c- Hiring of a possible Grounds Crew Supervisor

12. Future Agenda Items Request:

13. ADJOURNMENT

**OPEN SESSION AGENDA ITEMS
NOTICE TO THE PUBLIC**

ALL WRITINGS, MATERIALS AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS MONDAY - FRIDAY 8:00 AM – 4:00 PM AT THE CEMETERY DISTRICT OFFICE LOCATED AT 900 E. KERN AVE. - TULARE, CA 93274

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU SHOULD NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE
AT (559) 686-5544 FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING.**

RULES OF DECORUM

- Meetings of the Tulare Cemetery District shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process of the Trustees is retained at all times.
- No person in the audience at a District meeting shall engage in disorderly, boisterous conduct or other acts which disturb, disrupt or otherwise impede the orderly conduct of any District meeting.
- The Chair shall request that a person who is breaching the rules of decorum be orderly and silent. If, after receiving a warning from the Chair, a person persists in disturbing the meeting, the Chair shall order him or her, to leave the District meeting.
- If such person does not remove himself or herself, the Penal Code provides that every person who, without authority of law, willfully disturbs or breaks up any meeting, not unlawful in its character, is guilty of a misdemeanor.

ADDRESSING THE CEMETERY BOARD

- No person shall address the Trustees without first being recognized by the Chair.
- Each person shall confine his or her remarks to the agenda item.
- Each person shall limit his or her remarks for business items or oral communications to three minutes, with a total of 15 minutes allotted for the Public Comment Period unless further time is granted by the Chair.
- All remarks shall be addressed to the Trustees as a whole and not to any single member thereof, unless in response to a question from such member.
- No question may be asked of the Trustees without permission of the Chair.

TRUSTEE CONDUCT

- The Tulare Public Cemetery Trustees agree to disagree.
- The Tulare Public Cemetery Trustees when desiring to speak shall address the Chair and confine their remarks to the questions under debate.
- The Tulare Public Cemetery Trustees will use respectful language, will not shout nor use aggressive behavior when communicating ideas, beliefs or comments.
- The Tulare Public Cemetery Trustees will not allow personal attacks on staff, each other, or the public.
- The Tulare Public Cemetery Trustees will not condone issues brought before the board that warrant public review without allowing the staff to review the situation and/or permission to add to the board agenda. Issues that warrant review, discussion and/or consideration of the legislative body shall be presented at an open and public meeting in a courteous and professional manner.
- The Tulare Public Cemetery Trustees will not condone grandstanding.
- The Tulare Public Cemetery Trustees will not belabor issues that have either been resolved or tabled to ensure continued productive discussions and decisions.
- The Tulare Public Cemetery Trustees will be proactive in addressing disagreements with fellow members or staff by directly addressing concerns with that member through meaningful and respectful dialogue.



**Tulare Public Cemetery District
Regular Board Meeting Minutes
Thursday, August 22, 2024**



A REGULAR BOARD MEETING WAS HELD ON THURSDAY, AUGUST 22, 2024 AT 1:30 PM, IN THE CONFERENCE ROOM, LOCATED AT 900 EAST KERN AVENUE, TULARE, CA.

BOARD MEMBERS PRESENT:

Chairman, Stephen Present, Vice Chairman Xavier Avila, Secretary Patricia Hitlin and Trustees Carlos Ramos and Michele Lima

BOARD MEMBERS ABSENT:

None

STAFF PRESENT:

Legal Counsel Thomas Degn

1. CALL TO ORDER:

The Regular Board Meeting was called to order at 1:30 pm by Chairman Steve Present

2. ROLL CALL:

Xavier Avila, Stephen Present, Patricia Hitlin, Carlos Ramos and Michele Lima

3. PLEDGE OF ALLEGIANCE:

Trustee Michele Lima led the Pledge of Allegiance

4. MOMENT OF SILENCE IN MEMORY OF THOSE WHO HAVE PASSED

5. RECONGNITION OF VISITORS:

6. PUBLIC COMMENTS:

Three public comments

7. TRUSTEE COMMENTS:

Four trustee comments

8. OPEN SESSION- AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS

(All items are subject for discussion and possible action by the Board.)

8.1- Action on removal of Chairman:

No motion withdrawn

8.2- Election of Officers:

Avila motions Hitlin as Chair, no second motion fails

Lima motion Ramos seconds to have Present as Chair motion passes. Vote 3/2 Avila and Hitlin no

Avila nominates Hitlin for Vice Chair no second. Present nominates Ramos as Vice Chair, Lima seconds Vote 3/2 Avila and Hitlin no

8.3- Ratification of modified pay schedule and District Manager's actions to pay employee(s) according to modified pay schedule:

Avila motion, Ramos seconds to ratify pay schedule motion passes vote 5/0

8.4- Approve minutes for Regular Board Meeting July 23, 2024:

Avila motions, Ramos seconds to approve Regular Board Meeting minutes for July 23, 2024 Vote 5/0 motion passes



**Tulare Public Cemetery District
Regular Board Meeting Minutes
Thursday, August 22, 2024**



8.5- Approval minutes for Special Board Meeting August 13, 2024:

Avila motion, Ramos seconds to approve Special Board Meeting minutes for August 13, 2024. Vote 5/0 motion passes

8.6- Approval of June 2024 Financials

Withdrawn

8.7- Approval of 2024-2025 Annual Budget:

Ramos motion, Present seconds to approve 2024-2025 Annual Budget Vote 4/1 motion passes Avila no

9.- DISTRICT MANGER'S REPORT:

Nothing to report

10- FUTURE AGENDA ITEMS REQUEST:

10.a- removal of officers

Chairman Present adjourned to close session at 3:33pm with nothing to report out

11- CLOSED SESSION:

11.1- PURSUANT TO GOVERNMENT CODE 54957(B) "...to consider the appointment, employment, evaluation of performance. Discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session."9.2 Section 54956.9(d)(2). Significant exposure to litigation. (One Potential Case)

11.2- CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54957(B) "...to consider the appointment, employment, evaluation of performance. Discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session."9.2 Section 54956.9(d)(2). Significant exposure to litigation. (One Potential Case)

12- ADJOURNMENT:

Chairman Present adjourned the meeting at 4:26 pm.

Respectfully Submitted,

Board Secretary



**Tulare Public Cemetery District
Special Board Meeting Minutes
Wednesday, August 28, 2024**



A SPECIAL BOARD MEETING WAS HELD ON WEDNESDAY, AUGUST 28, 2024 AT 1:00 PM, IN THE CONFERENCE ROOM LOCATED AT 900 E. KERN AVENUE, TULARE, CA.

BOARD MEMBERS PRESENT: Chairman Stephen Present, Vice Chairman Carlos Ramos, Secretary Patricia Hitlin, and Trustees Michele Lima and Xavier Avila

BOARD MEMBERS ABSENT: none

STAFF PRESENT: District Manager Clara Bernardo and Legal Counsel Thomas Degn

1. CALL TO ORDER:

The Special Board Meeting was called to order at 1:00 pm by Chairman Stephen Present

2. ROLL CALL:

Stephen Present, Carlos Ramos, Patricia Hitlin, Michele Lima and Xavier Avila

3. OPEN SESSION- AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS:
(All items are subject to discussion and possible action by the Board Members.)

3.1-- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(d)(1)
Harvey Demp v. Tulare Public Cemetery District

Tulare County Superior Court Case No. VCU301693

4. ANNOUNCEMENT OUT (IF ANY)

An agreement was reached vote 5/0. Details will be available by Public Records Act Request.

5. ADJOURNMENT:

Chairman, Stephen Present adjourned meeting at 1:26 pm.

Respectfully Submitted,

Board Secretary

Tulare Public Cemetery District
Audit Committee Meeting Minutes
July 25, 2024

CALL TO ORDER:

The Tulare Public Cemetery Audit Committee meeting on July 25, 2024 was called to order at 1:06pm at 900 E Kern Ave, Tulare, California by Committee Chair Steve Presant and Committee Member Linda Maloy, Carlene Ringius and Xavier Avila. District Manager Clara Bernardo was in attendance.

RECOGNITION OF VISITORS: There were two visitors

OPEN SESSION:

4.1 – Maloy moved, Ringius 2nd to accept June 24, 2024 minutes. Vote (3-0) Avila abstained.

4.2 – Maloy moved, Ringius 2nd to recommend approval May 2024 financials. Vote (4-0).

Committee Member Maloy left the meeting.

4.3 – Reviewed one pay period of timecard hours.

4.4 – Reviewed Bank of Siera bank statement for May 2024

4.5 – Did not review County of Tulare financial statement for May 2024

4.6 – District Manager had nothing to report.

ADJOURNMENT:

Committee Chair Presant adjourned the meeting at 2:20 pm.

Respectfully Submitted,

Audit Committee Member

Tulare Public Cemetery District
Balance Sheet
 As of June 30, 2024

	<u>Jun 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
00 · Clearing Acct.	41,066.44
10100 · Petty Cash	500.00
10150 · Bank of The Sierra - CHK ACCT	33,073.02
10500 · Cash in Treasury (772)	239,296.37
10600 · Endowment - Reserved (773)	
1620 · Edowment Care 1620	316,017.92
10600 · Endowment - Reserved (773) - Other	1,740,299.00
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Total 10600 · Endowment - Reserved (773)	2,056,316.92
10700 · Cash in Expansion Account (807)	213,523.12
10900 · Endowment - Unreserved (817)	232,653.33
10950 · Pre-Need Payment Plan (886)	308,646.66
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Total Checking/Savings	3,125,075.86
Accounts Receivable	
11001 · Accounts Receivable - PVQ (772)	50,421.57
11010 · Receivable - Pre-Need Pmt Plan	142,392.24
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Total Accounts Receivable	192,813.81
Other Current Assets	
12001 · Undeposited Funds	2,408.37
12101 · Inventory Asset	22,220.41
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Total Other Current Assets	24,628.78
Total Current Assets	3,342,518.45
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TOTAL ASSETS	3,342,518.45
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LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	85,215.75
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Total Accounts Payable	85,215.75
Other Current Liabilities	
25600 · PTO Accruals	11,588.68
24000 · Payroll Liabilities	9,272.15
25500 · Sales Tax Payable	2,889.00
	<hr/>
Total Other Current Liabilities	23,749.83
Total Current Liabilities	108,965.58
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Total Liabilities	108,965.58



Tulare Public Cemetery District
Balance Sheet
As of June 30, 2024

	<u>Jun 30, 24</u>
Equity	
30000 · Fund Balance	2,799,148.20
Net Income	434,404.67
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Total Equity	3,233,552.87
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TOTAL LIABILITIES & EQUITY	3,342,518.45
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**Tulare Public Cemetery District
Reconciliation Detail**

10150 · Bank of The Sierra - CHK ACCT, Period Ending 06/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						90,345.53
Cleared Transactions						
Checks and Payments - 44 items						
Bill Pmt -Check	05/17/2024	4437	David Smith	√	-4,000.00	-4,000.00
Bill Pmt -Check	05/17/2024	4436	Crowne Vault	√	-3,708.20	-7,708.20
Bill Pmt -Check	05/17/2024	4447	TULARE COUNTY ROLL-OFF	√	-1,585.00	-9,293.20
Bill Pmt -Check	05/17/2024	4450	Wandra D Lucas	√	-800.00	-10,093.20
Bill Pmt -Check	05/29/2024	4460	Leaf	√	-830.62	-10,923.82
Bill Pmt -Check	05/29/2024	4459	Leo's Nursery Inc.	√	-417.13	-11,340.95
Check	05/30/2024	EFT	Paychex of New York LLC	√	-357.85	-11,698.80
Bill Pmt -Check	05/31/2024	4480	LABORMAX STAFFING	√	-5,123.68	-16,822.48
Bill Pmt -Check	05/31/2024	4463	Barnes Memorials	√	-4,800.00	-21,622.48
Bill Pmt -Check	05/31/2024	4464	CAL Turf Equipment & Supply Inc.	√	-2,719.29	-24,341.77
Bill Pmt -Check	05/31/2024	4471	Melanie Mendes Wenrich	√	-2,000.00	-26,341.77
Bill Pmt -Check	05/31/2024	4474	PLOTBOX INC	√	-1,350.00	-27,691.77
Bill Pmt -Check	05/31/2024	4462	Andy Hinojosa III CPA	√	-962.50	-28,654.27
Bill Pmt -Check	05/31/2024	4466	Ewing Irrigation Products Inc.	√	-937.90	-29,592.17
Bill Pmt -Check	05/31/2024	4469	Kenny Ruffa Construction	√	-753.00	-30,345.17
Bill Pmt -Check	05/31/2024	4470	Kevin Brejnak, CPA	√	-600.00	-30,945.17
Bill Pmt -Check	05/31/2024	4468	Home Depot Cedit Services	√	-526.79	-31,471.96
Bill Pmt -Check	05/31/2024	4467	High Sierra Lumber & Supply Inc.	√	-100.51	-31,572.47
Bill Pmt -Check	05/31/2024	4472	Morris Levin & Son	√	-79.00	-31,651.47
Bill Pmt -Check	05/31/2024	4465	Cintas First Aid Safety	√	-66.42	-31,717.89
Bill Pmt -Check	06/04/2024	4481	LABORMAX STAFFING	√	-3,855.19	-35,573.08
Bill Pmt -Check	06/04/2024	4476	CAL Turf Equipment & Supply Inc.	√	-2,517.25	-38,090.33
Bill Pmt -Check	06/04/2024	4478	Ewing Irrigation Products Inc.	√	-1,476.34	-39,566.67
Bill Pmt -Check	06/04/2024	4475	Andy Hinojosa III CPA	√	-1,325.00	-40,891.67
Bill Pmt -Check	06/04/2024	4477	Christy Vault Co, Inc.	√	-922.00	-41,813.67
Bill Pmt -Check	06/04/2024	4479	Office Depot	√	-387.78	-42,201.45
Bill Pmt -Check	06/10/2024	EFT	Southern California Edison	√	-1,779.93	-43,981.38
Bill Pmt -Check	06/12/2024	EFT	AT &T Internet	√	-70.00	-44,051.38
Check	06/13/2024	EFT	Paychex of New York LLC	√	-13,184.64	-57,236.02
Check	06/13/2024	EFT	Paychex of New York LLC	√	-3,736.55	-60,972.57
Check	06/13/2024	EFT	Paychex of New York LLC	√	-123.69	-61,096.26
Check	06/14/2024	10813	<i>employee payroll</i>	√	-1,222.40	-62,318.66
Check	06/14/2024	EFT	Paychex of New York LLC	√	-257.85	-62,576.51
Check	06/18/2024	EFT	AT & T Phone's	√	-273.49	-62,850.00
Bill Pmt -Check	06/20/2024	EFT	City of Tulare	√	-1,434.63	-64,284.63
Bill Pmt -Check	06/24/2024	EFT	Waste Management/USA Waste	√	-318.28	-64,602.91
Bill Pmt -Check	06/24/2024	EFT	AT & T Phone's	√	-255.61	-64,858.52
Bill Pmt -Check	06/26/2024	EFT	AT & T Phone's	√	-86.75	-64,945.27
Check	06/28/2024	EFT	Paychex of New York LLC	√	-13,014.41	-77,959.68
Check	06/28/2024	EFT	Paychex of New York LLC	√	-3,687.85	-81,647.53
Check	06/28/2024	10822	<i>employee payroll</i>	√	-1,206.28	-82,853.81
Check	06/28/2024	EFT	Paychex of New York LLC	√	-123.69	-82,977.50
Bill Pmt -Check	06/28/2024	EFT	Positive Pay - Bank of Sierra	√	-45.00	-83,022.50
Bill Pmt -Check	06/28/2024	EFT	SoCalGas	√	-26.34	-83,048.84
Total Checks and Payments					-83,048.84	-83,048.84
Deposits and Credits - 22 items						
Check	04/30/2024	4423	Tulare Chamber of Commerce	√	0.00	0.00
Check	04/30/2024	4428	TULARE COUNTY ROLL-OFF	√	0.00	0.00
Check	04/30/2024	4424	AT & T Mobility	√	0.00	0.00
Check	04/30/2024	4426	Home Depot Cedit Services	√	0.00	0.00
Bill Pmt -Check	05/17/2024	4454	Petty Cash	√	0.00	0.00
Bill Pmt -Check	05/17/2024	4458	CARQUEST AUTO PARTS - CP PHELP	√	0.00	0.00
Bill Pmt -Check	05/28/2024	EFT	AT & T Phone's	√	0.00	0.00
Deposit	06/07/2024			√	612.58	612.58
Deposit	06/07/2024			√	1,956.00	2,568.58



**Tulare Public Cemetery District
Reconciliation Detail**

10160 · Bank of The Sierra - CHK ACCT, Period Ending 06/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	06/07/2024			√	31,936.57	34,505.15
Deposit	06/13/2024			√	5,012.40	39,517.55
Bill Pmt -Check	06/18/2024		Action Equipment Rentals, Inc.	√	0.00	39,517.55
Deposit	06/21/2024			√	23,500.00	63,017.55
Bill Pmt -Check	08/13/2024	4567	Barnes Memorials	√	0.00	63,017.55
Check	08/30/2024	4591	VOID	√	0.00	63,017.55
Bill Pmt -Check	08/30/2024	4593	Ewing Irrigation Products Inc.	√	0.00	63,017.55
Bill Pmt -Check	08/30/2024	4579	Ewing Irrigation Products Inc.	√	0.00	63,017.55
Bill Pmt -Check	08/30/2024	4583	LABORMAX STAFFING	√	0.00	63,017.55
Check	08/30/2024	4590	VOID	√	0.00	63,017.55
Check	08/30/2024	4592	VOID	√	0.00	63,017.55
Check	08/30/2024	4589	VOID	√	0.00	63,017.55
Check	09/11/2024	4600	VOID	√	0.00	63,017.55
Total Deposits and Credits					<u>63,017.55</u>	<u>63,017.55</u>
Total Cleared Transactions					<u>-20,031.29</u>	<u>-20,031.29</u>
Cleared Balance					-20,031.29	70,314.24
Uncleared Transactions						
Checks and Payments - 27 items						
Bill Pmt -Check	05/17/2024	4444	PLOTBOX INC		-1,350.00	-1,350.00
Bill Pmt -Check	05/29/2024	EFT	County of Tulare		-143.32	-1,493.32
Bill Pmt -Check	05/31/2024	4484	Health Benefits Unit		-5,402.05	-6,895.37
Bill Pmt -Check	05/31/2024	4473	Patti E Ketchum		-2,500.00	-9,395.37
Bill Pmt -Check	05/31/2024	4486	RIGO'S SIGNS		-64.05	-9,459.42
Bill Pmt -Check	06/13/2024	4489	Joe Alaniz		-2,000.00	-11,459.42
Check	06/13/2024	4487	Mary Jane Orozco/Gilbert Orozco		-1,031.12	-12,490.54
Bill Pmt -Check	06/13/2024	4488	Tulare County Counsel		-812.50	-13,303.04
Bill Pmt -Check	06/26/2024	4500	LABORMAX STAFFING		-6,430.68	-19,733.72
Bill Pmt -Check	06/26/2024	4498	Health Benefits Unit		-5,402.05	-25,135.77
Bill Pmt -Check	06/26/2024	4492	CAL Turf Equipment & Supply Inc.		-2,904.22	-28,039.99
Bill Pmt -Check	06/26/2024	4496	Element Security Solutions, Inc.		-2,035.00	-30,074.99
Bill Pmt -Check	06/26/2024	4506	TULARE COUNTY ROLL-OFF		-1,840.40	-31,915.39
Bill Pmt -Check	06/26/2024	4495	Christy Vault Co, Inc.		-1,297.00	-33,212.39
Bill Pmt -Check	06/26/2024	4497	Ewing Irrigation Products Inc.		-1,011.92	-34,224.31
Bill Pmt -Check	06/26/2024	4490	Andy Hinojosa III CPA		-875.00	-35,099.31
Bill Pmt -Check	06/26/2024	4502	Office Depot		-450.43	-35,549.74
Check	06/26/2024	4520	Cynthia Kemp		-420.83	-35,970.57
Bill Pmt -Check	06/26/2024	4503	Reed Shaffer		-307.43	-36,278.00
Bill Pmt -Check	06/26/2024	4499	Home Depot Cedit Services		-255.49	-36,533.49
Bill Pmt -Check	06/26/2024	4505	Roche Oil, Inc.		-194.63	-36,728.12
Bill Pmt -Check	06/26/2024	4494	CARQUEST AUTO PARTS - CP PHELPS INC.		-64.86	-36,792.98
Bill Pmt -Check	06/26/2024	4504	Res Com Pest Control		-50.00	-36,842.98
Bill Pmt -Check	06/26/2024	4493	California Busniness Machines		-35.87	-36,878.85
Bill Pmt -Check	06/26/2024	4501	Lowe's		-31.16	-36,910.01
Bill Pmt -Check	06/26/2024	4491	AT & T Mobility		-3.36	-36,913.37
Check	06/28/2024	EFT	Paychex of New York LLC		-327.85	-37,241.22
Total Checks and Payments					<u>-37,241.22</u>	<u>-37,241.22</u>
Total Uncleared Transactions					<u>-37,241.22</u>	<u>-37,241.22</u>
Register Balance as of 06/30/2024					<u>-57,272.51</u>	<u>33,073.02</u>



**Tulare Public Cemetery District
Reconciliation Detail**

10500 · Cash in Treasury (772), Period Ending 06/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						301,031.00
Cleared Transactions						
Checks and Payments - 5 items						
Invoice	05/29/2024	pvq15007	TULARE COUNTY PVQ	√	-31,936.57	-31,936.57
Invoice	05/29/2024	pvq15008	TULARE COUNTY PVQ	√	-1,956.00	-33,892.57
Invoice	05/29/2024	pvq15009	TULARE COUNTY PVQ	√	-612.58	-34,505.15
Invoice	06/05/2024	pvq15010	TULARE COUNTY PVQ	√	-5,012.40	-39,517.55
Invoice	06/12/2024	pvq15011	TULARE COUNTY PVQ	√	-23,500.00	-63,017.55
Total Checks and Payments					-63,017.55	-63,017.55
Deposits and Credits - 13 items						
Transfer	06/03/2024			√	50.00	50.00
Transfer	06/03/2024			√	12,050.00	12,100.00
Transfer	06/07/2024			√	32.69	12,132.69
Transfer	06/10/2024			√	17,027.50	29,160.19
Transfer	06/11/2024			√	879.70	30,039.89
Transfer	06/17/2024			√	54.13	30,094.02
Transfer	06/17/2024			√	75.00	30,169.02
Transfer	06/17/2024			√	11,757.95	41,926.97
Deposit	06/28/2024		Tax Apportionment	√	460.47	42,387.44
Deposit	06/28/2024		Tax Apportionment	√	578.32	42,965.76
Deposit	06/30/2024	Adju	Interest	√	38.91	43,004.67
Deposit	06/30/2024		Interest	√	2,669.48	45,674.15
Deposit	06/30/2024		Tax Apportionment	√	6,030.34	51,704.49
Total Deposits and Credits					51,704.49	51,704.49
Total Cleared Transactions					-11,313.06	-11,313.06
Cleared Balance					-11,313.06	289,717.94
Uncleared Transactions						
Checks and Payments - 10 items						
Invoice	06/18/2024	pvq15014	TULARE COUNTY PVQ		-2,603.37	-2,603.37
Invoice	06/18/2024	pvq15015	TULARE COUNTY PVQ		-2,602.71	-5,206.08
Invoice	06/18/2024	pvq15013	TULARE COUNTY PVQ		-1,239.54	-6,445.62
Invoice	06/20/2024	pvq 15012	TULARE COUNTY PVQ		-18,334.80	-24,780.42
Invoice	06/26/2024	pvq15017	TULARE COUNTY PVQ		-10,815.80	-35,596.22
Invoice	06/26/2024	pvq15019	TULARE COUNTY PVQ		-5,865.16	-41,461.38
Invoice	06/26/2024	pvq15018	TULARE COUNTY PVQ		-4,190.67	-45,652.05
Invoice	06/26/2024	pvq15020	TULARE COUNTY PVQ		-2,427.11	-48,079.16
Invoice	06/26/2024	pvq15021	TULARE COUNTY PVQ		-420.83	-48,499.99
Invoice	06/28/2024	pvq15016	TULARE COUNTY PVQ		-1,921.58	-50,421.57
Total Checks and Payments					-50,421.57	-50,421.57
Total Uncleared Transactions					-50,421.57	-50,421.57
Register Balance as of 06/30/2024					-61,734.63	239,296.37

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Tulare Public Cemetery District
Reconciliation Detail

10600 · Endowment - Reserved (773), Period Ending 06/30/2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						2,032,817.40
Cleared Transactions						
Deposits and Credits - 6 items						
Transfer	06/03/2024			√	993.00	993.00
Transfer	06/10/2024			√	1,965.00	2,958.00
Transfer	06/11/2024			√	393.00	3,351.00
Transfer	06/17/2024			√	2,565.00	5,916.00
Deposit	06/30/2024	Adj	Interest	√	377.17	6,293.17
Deposit	06/30/2024		Interest	√	17,206.35	23,499.52
Total Deposits and Credits					23,499.52	23,499.52
Total Cleared Transactions					23,499.52	23,499.52
Cleared Balance					23,499.52	2,056,316.92
Register Balance as of 06/30/2024					23,499.52	2,056,316.92
Ending Balance					23,499.52	2,056,316.92

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Tulare Public Cemetery District
Reconciliation Detail

10700 - Cash in Expansion Account (807), Period Ending 06/30/2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance							211,684.76
Cleared Transactions							
Deposits and Credits - 2 items							
Deposit		06/30/2024	Adj	Interest	√	38.28	38.28
Deposit		06/30/2024		Interest	√	1,800.08	1,838.36
Total Deposits and Credits						1,838.36	1,838.36
Total Cleared Transactions						1,838.36	1,838.36
Cleared Balance						1,838.36	213,523.12
Register Balance as of 06/30/2024						1,838.36	213,523.12
Ending Balance						1,838.36	213,523.12

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Tulare Public Cemetery District
Reconciliation Detail

10900 - Endowment - Unreserved (817), Period Ending 06/30/2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance							230,636.35
Cleared Transactions							
Deposits and Credits - 1 item							
Deposit		06/30/2024	Adj	Interest	√	55.73	55.73
Deposit		06/30/2024		Interest	√	1,961.25	1,961.25
Total Deposits and Credits						<u>2,016.98</u>	<u>2,016.98</u>
Total Cleared Transactions						<u>2,016.98</u>	<u>2,016.98</u>
Cleared Balance						<u>2,016.98</u>	<u>232,653.33</u>
Register Balance as of 06/30/2024						<u>2,016.98</u>	<u>232,653.33</u>
Ending Balance						<u>2,016.98</u>	<u>232,653.33</u>



Tulare Public Cemetery District
Reconciliation Detail

10950 - Pre-Need Payment Plan (886), Period Ending 06/30/2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>	
Beginning Balance							287,933.63	
Cleared Transactions								
Deposits and Credits - 12 items								
	Transfer	06/03/2024			√	60.00	60.00	
	Transfer	06/03/2024			√	108.26	168.26	
	Transfer	06/03/2024			√	200.00	368.26	
	Transfer	06/03/2024			√	734.11	1,102.37	
	Transfer	06/03/2024			√	1,080.10	2,182.47	
	Transfer	06/03/2024			√	1,615.00	3,797.47	
	Transfer	06/03/2024			√	2,638.16	6,435.63	
	Transfer	06/03/2024			√	2,660.48	9,096.11	
	Transfer	06/03/2024			√	3,813.11	12,909.22	
	Transfer	06/03/2024			√	5,463.81	18,373.03	
	Deposit	06/30/2024	Adj	Interest	√	30.73	18,403.76	
	Deposit	06/30/2024		Interest	√	2,309.27	20,713.03	
	Total Deposits and Credits						<u>20,713.03</u>	<u>20,713.03</u>
	Total Cleared Transactions						<u>20,713.03</u>	<u>20,713.03</u>
Cleared Balance							<u>20,713.03</u>	<u>308,646.66</u>
Register Balance as of 06/30/2024							<u>20,713.03</u>	<u>308,646.66</u>
Ending Balance							<u><u>20,713.03</u></u>	<u><u>308,646.66</u></u>

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Tulare Public Cemetery District Profit & Loss Budget Performance

June 2024

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Accrual Basis

Ordinary Income/Expense	Jun 24	Budget	Jul '23 - Jun 24	YTD Budget	Annual Budget
Income					
3999 · Total Beginning Cash Available					350,000
4000 · County Taxes		29,167	0	350,000	
4001 · Current Secured	7,069		216,240		0
4006 · Current Unsecured	0		0		0
4008 · Prior Secured	0		0		0
4009 · Prior Unsecured	0		0		0
4030 · Suppl Current Secured	0		0		0
4033 · Suppl Prior Secured	0		0		0
4052 · Other Taxes	0		4,243		0
4060 · Residual Distributions	0		0		0
4069 · PT Facilities	0		0		0
5000 · Aid-Other Governmental Agencies	0		0		0
5050 · Homeowners Property Tax Relief	0		0		0
4000 · County Taxes - Other	0	18,750	18,828	225,000	225,000
Total 4000 · County Taxes	7,069	18,750	239,311	225,000	225,000
4801 · Interest Income - 772	2,708	583	7,675	7,000	7,000
4801.1 · Transfer from Funds	0	5,000	0	60,000	60,000
5400 · Charges for Current Services					
5400.1 · Grave	17,790		312,550		
5400.2 · Niche	0		19,566		
5400.3 · Open and Close	21,800		362,196		
5400.4 · Administration	7,500		81,150		
5400.5 · Vault Installation	4,101		63,988		
5400.6 · Out of District Fee	244		24,855		
5400.7 · Transfer Fees	0		2,250		
5400.8 · Payment Plan Contract Fees	0		4,343		
5400.9 · Disinterment	0		3,450		
5400.10 · Saturday Service Fee	0		11,200		
5400.11 · Add On Packages	195		640		
5400 · Charges for Current Services - Other	0	66,667	0	800,000	800,000
Total 5400 · Charges for Current Services	51,630	66,667	886,187	800,000	800,000
5450 · Concrete Base Sales	2,800	6,667	55,900	80,000	80,000
5460 · Vault Sales	11,081	14,583	155,422	175,000	175,000
5470 · Vase Sales	150		810		
5805 · Misc. Revenue	439	2,083	9,374	25,000	25,000
5833 · Grant Revenue	0		0	0	0
5834 · Restitution	0	50	0	600	600
5835 · Other Revenue	0	208	0	2,500	2,500
5860 · Interest Income	2,309		5,374		
Total Income	78,188	143,757	1,360,053	1,725,100	1,725,100



Tulare Public Cemetery District

Profit & Loss Budget Performance

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09/13/24
Accrual Basis

June 2024

	Jun 24	Budget	Jul '23 - Jun 24	YTD Budget	Annual Budget
Cost of Goods Sold					
5900 · Concrete Base for Headstones	2,800	6,667	55,900	80,000	80,000
5901 · Vault Costs	3,023	5,833	66,358	70,000	70,000
5905 · Vase Costs	0	0	0	0	0
5908 · Emblem for Urn Costs	0	0	0	0	0
5915 · Miscellaneous Service Supplies	73	83	393	1,000	1,000
Total COGS	5,896	12,583	122,652	151,000	151,000
Gross Profit	72,291	131,174	1,237,402	1,574,100	1,574,100
Expense					
6000 · Payroll and Employee Benefits					
6001 · Regular Payroll	43,343	45,917	446,472	551,000	551,000
6002 · Overtime	1,299	1,667	12,244	20,000	20,000
6004 · Health Insurance Benefits	5,319	9,000	78,766	108,000	108,000
6005 · Extra Help	10,138	2,417	96,052	29,000	29,000
6008 · Directors Fees	225	250	2,275	3,000	3,000
6011 · Retirement-SD Portion	3,247	3,667	45,238	44,000	44,000
6012 · Social Security and Medicare	3,407	3,667	35,313	44,000	44,000
6015 · Workers Compensation Ins	2,660	2,667	31,924	32,000	32,000
6016 · Unemployment Ins.	0	292	3,492	3,500	3,500
6017 · PTO Accrued Payout	1,313	1,313	17,446	15,750	15,750
6018 · Other	0	167	0	2,000	2,000
6000 · Payroll and Employee Benefits - Other	0	0	0	0	0
Total 6000 · Payroll and Employee Benefits	70,951	71,021	769,222	852,250	852,250
7003 · County Tax Admin Fees					
70031 · Finance Charges / Fees	19	761	761	6,000	6,000
7003 · County Tax Admin Fees - Other	0	500	4,957	6,000	6,000
Total 7003 · County Tax Admin Fees	19	500	5,718	6,000	6,000
7004 · Clothing and Personal Supplies					
70042 · PPE - Personal Protective Equip	278		3,187	6,000	6,000
70043 · First Aid Supplies	207		2,706	6,000	6,000
7004 · Clothing and Personal Supplies - Other	0	500	355	6,000	6,000
Total 7004 · Clothing and Personal Supplies	485	500	6,248	6,000	6,000
7005 · Telecommunications					
70051 · Internet	91		1,679	7,500	7,500
70052 · Phone Lines	165		5,468	7,500	7,500
70053 · Tablet	3		302	7,500	7,500
7005 · Telecommunications - Other	157	625	3,995	7,500	7,500
Total 7005 · Telecommunications	416	625	11,444	7,500	7,500



Tulare Public Cemetery District

Profit & Loss Budget Performance

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Accrual Basis

June 2024

	Jun 24	Budget	Jul '23 - Jun 24	YTD Budget	Annual Budget
7006 · Vaults and Liners	0	0	986	0	0
7008 · Freight/Delivery Fees	0	83	174	1,000	1,000
7009 · Household Supplies	0	208	174	2,500	2,500
7010 · Insurance					
70101 · General Liability Insurance	3,103		37,234		
70102 · Property Insurance	301		3,609		
70103 · Auto Insurance	0		5		
70104 · Mobile Equipment Insurance	0		1,777		
70105 · Crime/Bond Insurance	0		195		
70106 · Cyber Liability Contribution	0		385		
7010 · Insurance - Other	0	3,600	0	43,205	43,205
Total 7010 · Insurance	3,404	3,600	43,205	43,205	43,205
7011 · Concrete Base for Headstones	0	0	0	0	0
7025 · Mileage Reimbursement Expense	0	0	1,074	1,000	1,000
7030 · Maintenance and Repairs					
70200 · Repair & Main. - KERN Equipment	864		21,910		
70201 · Equipment & Supplies for Servic	4,566		15,128		
70203 · Diesel KERN for Equipment	384		3,956		
70204 · Unleaded - KERN Fuel for Equip	195		2,385		
70205 · Unleaded - North Fuel Equip	0		869		
70206 · Repair & Main. -North Equipment	0		5,400		
70207 · Diesel NORTH for Equipment	423		2,151		
70207 · Sprinkler NORTH Repairs/Supply	0		1,208		
70210 · Tools -KERN Ground Maintenance	0		744		
70211 · Repair & Main.-KERN Location	17		1,243		
70212 · Fence Repairs and Mainteance	307		307		
70213 · Fence Repairs NORTH J and Maint	0		3,279		
70215 · Tools - North Ground Mainten	422		707		
70300 · Repair & Main. - Outside KERN	0		4,363		
70301 · Safety Supplies & Compliance	459		772		
70302 · Cleaning Supplies	0		467		
70305 · Repair & Main. - Headstones/Con	4,100		8,750		
70307 · Repair & Maint.-Outside North	0		16,572		
70308 · Weed Control Spray for Grounds	786		3,908		
70309 · Sprinkler KERN Repairs/Supplies	3,155		9,784		
70310 · Grounds Tools for Maintenance	0		329		
70311 · Landscaping -flowers grass tree	0		12,537		
70400 · Repair & Main. - Building Kern	0		2,755		
70401 · Pest Control	100		1,674		
70402 · Repair & Main. North Building	0		2,196		
7030 · Maintenance and Repairs - Other	4,797	13,750	13,030	165,000	165,000
Total 7030 · Maintenance and Repairs	20,576	13,750	136,424	165,000	165,000



Tulare Public Cemetery District

Profit & Loss Budget Performance

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Accrual Basis

June 2024

	Jun 24	Budget	Jul '23 - Jun 24	YTD Budget	Annual Budget
7036 · Office Supplies and Expense					
61000 · Copier/Equipment Lease	449		4,007		
61001 · Water / Breakroom Supplies	235		2,390		
62000 · Office Supplies	369		8,716		
63000 · Computer Repairs and Expense	0		135		
65000 · Software Programs/ Website	1,350		18,497		
66100 · Plotbox Software Project	0		4,050		
7036 · Office Supplies and Expense - Other	171	3,792	7,129	45,500	45,500
Total 7036 · Office Supplies and Expense	2,574	3,792	44,924	45,500	45,500
7037 · Marketing					
7039 · Miscellaneous	0	417	0	5,000	5,000
7040 · Bank Fees	0	208	1,334	2,500	2,500
7043 · Professional Fees	45		495		
68100 · Accounting	1,286		21,097		
68200 · Auditing	0		17,702		
68201 · Employment - Background/Drug Sc	0		452		
68300 · Legal	2,071		16,107		
7043 · Professional Fees - Other	0	3,875	0	46,500	46,500
Total 7043 · Professional Fees	3,357	3,875	55,357	46,500	46,500
7045 · Security					
70451 · Alarm Service	0		1,025		
7406 · SECURITY NORTH	0		10,998		
7045 · Security - Other	0	1,833	13,151	22,000	22,000
Total 7045 · Security	0	1,833	25,173	22,000	22,000
7059 · Publications and Legal Notices					
70591 · Membership Dues	0		4,321		
7059 · Publications and Legal Notices - Other	0	417	375	5,000	5,000
Total 7059 · Publications and Legal Notices	0	417	4,696	5,000	5,000
7073 · Training / Education					
7074 · Transportation and Travel	0	417	2,557	5,000	5,000
70742 · Meal/Food Reimbursement	0		252		
7074 · Transportation and Travel - Other	0	333	1,778	4,000	4,000
Total 7074 · Transportation and Travel	0	333	2,030	4,000	4,000



Tulare Public Cemetery District Profit & Loss Budget Performance

June 2024

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Accrual Basis

	Jun 24	Budget	Jul '23 - Jun 24	YTD Budget	Annual Budget
7081 · Utilities					
77100 · SCE KERN ELECTRIC	0		5,524		
77101 · SCE ELECTRIC NORTH	0		10,674		
77200 · SO Cal Gas	26		585		
77300 · Water, Sewer	3,657		20,978		
779001 · Waste Disposal North	318		5,743		
79000 · Waste Disposal Kern	937		9,448		
7081 · Utilities - Other	0	6,250	0	75,000	75,000
Total 7081 · Utilities	4,938	6,250	52,953	75,000	75,000
7090 · Vehicle Expense	0	8	0	100	100
7425 · Taxes	0	250	7,852	3,000	3,000
8000 · Land	0	0	0	0	0
8001 · Graves Repurchase	0	1,667	36,800	20,000	20,000
8002 · Niches	0	4,167	0	50,000	50,000
8100 · Building and Improvements	0	4,167	0	50,000	50,000
8300 · Equipment	0				
8302 · Grounds NORTH Equipment	0		487		
8301 · Grounds KERN Equipment	0		1,407		
8300 · Equipment - Other	0	4,167	0	50,000	50,000
Total 8300 · Equipment	0	4,167	1,894	50,000	50,000
7432 · Appropriation for Contingencies	0	8,837	0	106,045	106,045
Total Expense	106,765	131,175	1,210,734	1,574,100	1,574,100
Net Ordinary Income	-34,474	-1	26,668	0	0
Other Income/Expense					
Other Income					
9100 · Endowment - 773					
9101 · Endowment Revenue -Current Serv	9,895	8,333	137,312	100,000	100,000
9102 · Interest Income - Endowment 773	17,206	3,750	60,627	45,000	45,000
Total 9100 · Endowment - 773	27,101	12,083	197,939	145,000	145,000
9200 · Fund for Future Expansion - 807					
9201 · Rent and Concessions - 807	0	1,083	18,453	13,000	13,000
9203 · Interest Income - 807	3,855	167	8,299	2,000	2,000
9204 · Current Services Admin (807)	0	2,000	44,029	24,000	24,000
Total 9200 · Fund for Future Expansion - 807	3,855	3,250	70,781	39,000	39,000

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Tulare Public Cemetery District Profit & Loss Budget Performance

June 2024

	Jun 24	Budget	Jul '23 - Jun 24	YTD Budget	Annual Budget
9300 - Unreserved Funds - 817					
9301 - Interest Income - 817	0	292	5,764	3,500	3,500
Total 9300 - Unreserved Funds - 817	0	292	5,764	3,500	3,500
9400 - Pre Need - 886					
5400.1P - Pre-Need Grave	8,500		31,000		
5400.2P - Niche	0		7,173		
5400.3P - Open and Close	2,800		38,400		
5400.4P - Administration	600		6,986		
5400.5P - Vault Installation	315		8,553		
5400.6P - PreNeed Vault Sales	0		28,660		
5400.7P - PreNeed Endowment	993		8,775		
5400.8P - Payment Plan Contracts	289		1,551		
9401 - Interest Income - 886	31	150	2,154	1,800	1,800
Total 9400 - Pre Need - 886	13,528	150	133,252	1,800	1,800
9900 - Other Income					
9901 - CD Interest	0	292	0	3,500	3,500
Total 9900 - Other Income	0	292	0	3,500	3,500
Total Other Income	44,485	16,067	407,737	192,800	192,800
Net Other Income	44,485	16,067	407,737	192,800	192,800
Net Income	10,011	16,066	434,405	192,800	192,800

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TULARE PUBLIC CEMETERY DISTRICT
June 2018-2024 Interments and Entombments

KERN										
Year	Single Casket Burials	Double Depth 1st Burial	2nd Opening DD Burial	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL	
2018	11	0	0	4	0	7	0	0	22	
2019	6	0	0	0	0	2	0	0	8	
2020	11	0	0	1	0	3	0	0	15	
2021	9	0	0	3	0	10	0	0	22	
2022	8	0	0	0	0	2	0	0	10	
2023	4	0	2	3	0	4	0	0	13	
2024	3	1	3	0	0	1	0	0	8	

NORTH										
Year	Single Casket Burials	Double Depth 1st Burial	2nd Opening DD Burial	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL	
2018	17	0	0	0	0	0	0	0	17	
2019	5	0	0	0	0	2	0	0	7	
2020	6	0	0	0	0	2	0	1	9	
2021	15	0	0	0	0	4	0	0	19	
2022	12	0	0	0	0	0	0	0	12	
2023	10	0	1	0	0	3	1	0	15	
2024	3	3	2	0	0	4	0	0	12	

TOTAL BOTH										
Year	Single Casket Burials	Double Depth 1st Burial (count started 2023)	2nd Opening DD Burial (count started 2023)	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL	
2018	28	0	0	4	0	7	0	0	39	
2019	11	0	0	0	0	4	0	0	15	
2020	17	0	0	1	0	5	0	1	24	
2021	24	0	0	3	0	14	0	0	41	
2022	20	0	0	0	0	2	0	0	22	
2023	14	0	3	3	0	7	1	0	28	
2024	6	4	5	0	0	5	0	0	20	

TULARE PUBLIC CEMETERY DISTRICT
July 2018-2024 Interments and Entombments

KERN										
Year	Single Casket Burials	Double Depth 1st Burial	2nd Opening DD Burial	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL	
2018	10	0	0	4	0	3	0	0	17	
2019	6	0	0	1	0	6	0	0	13	
2020	6	0	0	1	0	3	0	0	10	
2021	8	0	0	2	0	1	0	0	11	
2022	5	0	0	3	0	3	0	0	11	
2023	3	0	0	1	0	3	0	0	7	
2024	1	1	2	1	0	2	0	0	7	

NORTH										
Year	Single Casket Burials	Double Depth 1st Burial	2nd Opening DD Burial	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL	
2018	8	0	0	0	0	0	0	0	8	
2019	12	0	0	0	0	0	0	0	12	
2020	18	0	0	0	0	5	1	0	24	
2021	15	0	0	0	0	0	0	0	15	
2022	12	0	0	0	0	3	0	0	15	
2023	10	0	2	0	0	1	0	0	13	
2024	1	6	2	0	0	2	1	0	12	

TOTAL BOTH										
Year	Single Casket Burials	Double Depth 1st Burial (count started 2023)	2nd Opening DD Burial (count started 2023)	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL	
2018	18	0	0	4	0	3	0	0	25	
2019	18	0	0	1	0	6	0	0	25	
2020	24	0	0	1	0	8	1	0	34	
2021	23	0	0	2	0	1	0	0	26	
2022	17	0	0	3	0	6	0	0	26	
2023	13	0	2	1	0	4	0	0	20	
2024	2	7	4	1	0	4	1	0	19	

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TULARE PUBLIC CEMETERY DISTRICT
August 2018-2024 Interments and Entombments

KERN									
Year	Single Casket Burials	Double Depth 1st Burial	2nd Opening DD Burial	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	5	0	0	0	0	7	0	0	12
2019	5	0	0	0	0	5	0	0	10
2020	10	0	0	3	0	9	0	0	22
2021	11	0	0	1	0	7	0	0	19
2022	7	0	0	1	0	1	0	0	9
2023	4	0	2	1	0	1	0	0	8
2024	3	0	4	0	0	7	2	0	16

NORTH									
Year	Single Casket Burials	Double Depth 1st Burial	2nd Opening DD Burial	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	10	0	0	0	0	1	0	0	11
2019	6	0	0	0	0	1	1	0	8
2020	14	0	0	0	0	0	1	0	15
2021	8	0	0	0	0	2	0	0	10
2022	14	0	0	0	0	0	0	0	14
2023	6	0	1	0	1	3	2	0	13
2024	4	8	3	0	1	4	0	0	20

TOTAL BOTH									
Year	Single Casket Burials	Double Depth 1st Burial (count started 2023)	2nd Opening DD Burial (count started 2023)	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	15	0	0	0	0	8	0	0	23
2019	11	0	0	0	0	6	1	0	18
2020	24	0	0	3	0	9	1	0	37
2021	19	0	0	1	0	9	0	0	29
2022	21	0	0	1	0	1	0	0	23
2023	10	0	3	1	1	4	2	0	21
2024	7	8	7	0	1	11	2	0	36

TULARE PUBLIC CEMETERY DISTRICT
YEAR TO DATE Totals 2018-2024 Interments and Entombment

KERN									
Year	Single Casket Burials	Double Depth 1st Burial	2nd Opening DD Burial	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	101	0	0	12	0	59	2	0	174
2019	90	0	0	19	0	52	1	0	162
2020	105	0	0	25	0	52	1	0	183
2021	122	0	0	26	1	67	0	0	216
2022	77	10	9	21	0	35	0	2	154
2023	44	15	23	34	0	48	1	0	165
2024	22	15	21	6	0	26	2	1	93

NORTH									
Year	Single Casket Burials	Double Depth 1st Burial	2nd Opening DD Burial	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	117	0	0	0	0	5	2	0	124
2019	114	0	0	0	0	19	2	0	135
2020	166	0	0	0	0	23	6	1	196
2021	203	0	0	0	0	39	2	1	245
2022	118	21	9	0	0	23	4	0	175
2023	95	19	26	0	1	26	6	0	173
2024	25	51	11	0	1	34	1	0	123

TOTAL BOTH									
Year	Single Casket Burials	Double Depth 1st Burial (count started 2023)	2nd Opening DD Burial (count started 2023)	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
2018	218	0	0	12	0	64	4	0	298
2019	204	0	0	19	0	71	3	0	297
2020	271	0	0	25	0	75	7	1	379
2021	325	0	0	26	1	106	2	1	461
2022	195	31	18	21	0	58	4	2	329
2023	139	34	49	34	1	74	7	0	338
2024	47	66	32	6	1	60	3	1	216

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TULARE PUBLIC CEMETERY DISTRICT

FISCAL YEAR Totals 2018-2024 Interments and Entombments

KERN		Year	Body Burials	Double Depth 1st Burial	2nd casket opening	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
	2018-2019	84	0	X	11	0	56	1	0	152	
	2019-2020	98	0	X	22	0	46	0	0	166	
	2020-2021	118	X	X	29	0	69	1	0	217	
	2021-2022	99		X	22	1	49	0	2	173	
	2022-2023	64		15	32	0	41	1	0	153	
	2023-2024	50	34	21	11	1	36	0	0	153	

NORTH		Year	Body Burials	Double Depth 1st Burial	2nd casket opening	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
	2018-2019	98	0	X	0	0	12	0	0	110	
	2019-2020	131	0	X	0	0	19	3	1	154	
	2020-2021	196	0	X	0	0	38	7	1	242	
	2021-2022	149		X	0	0	28	2	0	179	
	2022-2023	129		14	0	0	24	4	0	171	
	2023-2024	57	47	18	0	2	37	4	0	165	

TOTAL BOTH		Year	Casket Burials	Double Depth 1st Burial (count started 2023)	2nd Opening Casket (count started 2023)	Niches	Cremation in Casket	Cremation Burials	Baby Burials	Disinterments	TOTAL
	2018-2019	182	0	X	11	0	68	1	0	262	
	2019-2020	229	0	X	22	0	65	3	1	320	
	2020-2021	314	0	X	29	0	107	8	1	459	
	2021-2022	248		X	22	1	77	2	2	352	
	2022-2023	193		29	32	0	65	5	0	324	
	2023-2024	107	81	39	11	3	73	4	0	318	

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Tulare Public Cemetery District
900 East Kern Avenue
Tulare, CA 93274
PHONE: 559-686-5544 FAX: 559-686-7484

RESOLUTION NO. 2024/25-1

FUND TRANSFER REQUEST

TO: TULARE COUNTY AUDITOR-CONTROLLER
221 S. MOONEY BLVD., ROOM 101-E
VISALIA, CA 93291

DATE: September 24, 2024

Please transfer the following funds for the account of:

Tulare Public Cemetery District
900 East Kern Avenue
Tulare, CA 93274

Upon motion by _____, second by _____ the following resolution was adopted:

Resolve that the amount of **\$60,627** of Endowment Interest to be transferred from the Endowment Care Fund 773 known at the treasurer's office as (Tulare PUB CEM DIST-Endowment) of the Tulare Public Cemetery District to be transferred to the Tulare Public Cemetery District Endowment Care Interest Fund 817 known at the treasurer's office as (Tulare PCD-Unreserved Fund) for future maintenance purposes.

<u>TRANSFER FROM:</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
Tulare P C D-Endowment	CR 773-1100	\$60,627
<u>TRANSFER TO:</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
Tulare PCD Unreserved Fund	DR 817-1100	\$60,627

I, _____, Secretary of the Board of Trustees of the Tulare Public Cemetery District, do hereby certify that the foregoing is a true and correct copy of a resolution made and adopted by the Board of Trustees of the Tulare Public Cemetery District at a meeting duly and regularly called and held on the 24 day of September 2024.

Board Secretary

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reappointment or appointment and qualification of their successors. All Trustees' terms shall commence at noon on the first Monday in January following appointment and end at the same time on the first Monday in January four years later. The Trustees' terms are currently staggered by the Board of Supervisors so that three terms expire in a single even-numbered year and two in a single odd-numbered year (2020 and 2021). On December 11, 2018, the Board of Supervisors took action to re-stagger the terms so they all end in even-numbered years. Accordingly, the terms which expire in 2021 will be followed by two one-year terms expiring in 2022. After that date, three terms will end in one even-numbered year, and two terms will end in the other even numbered year. (Health & Saf. Code, § 9024.)

2. Oath

Before entering on the duties of his or her office and after appointment to a new term each Trustee shall take (orally) and subscribe (sign) the oath or affirmation required by law before an officer authorized to certify oaths. The signed oath will be kept on file in the District office.

3. Officers

The officers of the Board of Trustees shall be a Chairperson, a Vice Chairperson, and a Secretary. The County Treasurer shall act as treasurer of the District. The Secretary may be a trustee or a District employee who shall be the Clerk as described in these Bylaws. No trustee shall hold more than one office. (Health & Saf. Code, § 9028.)

4. Election of Officers

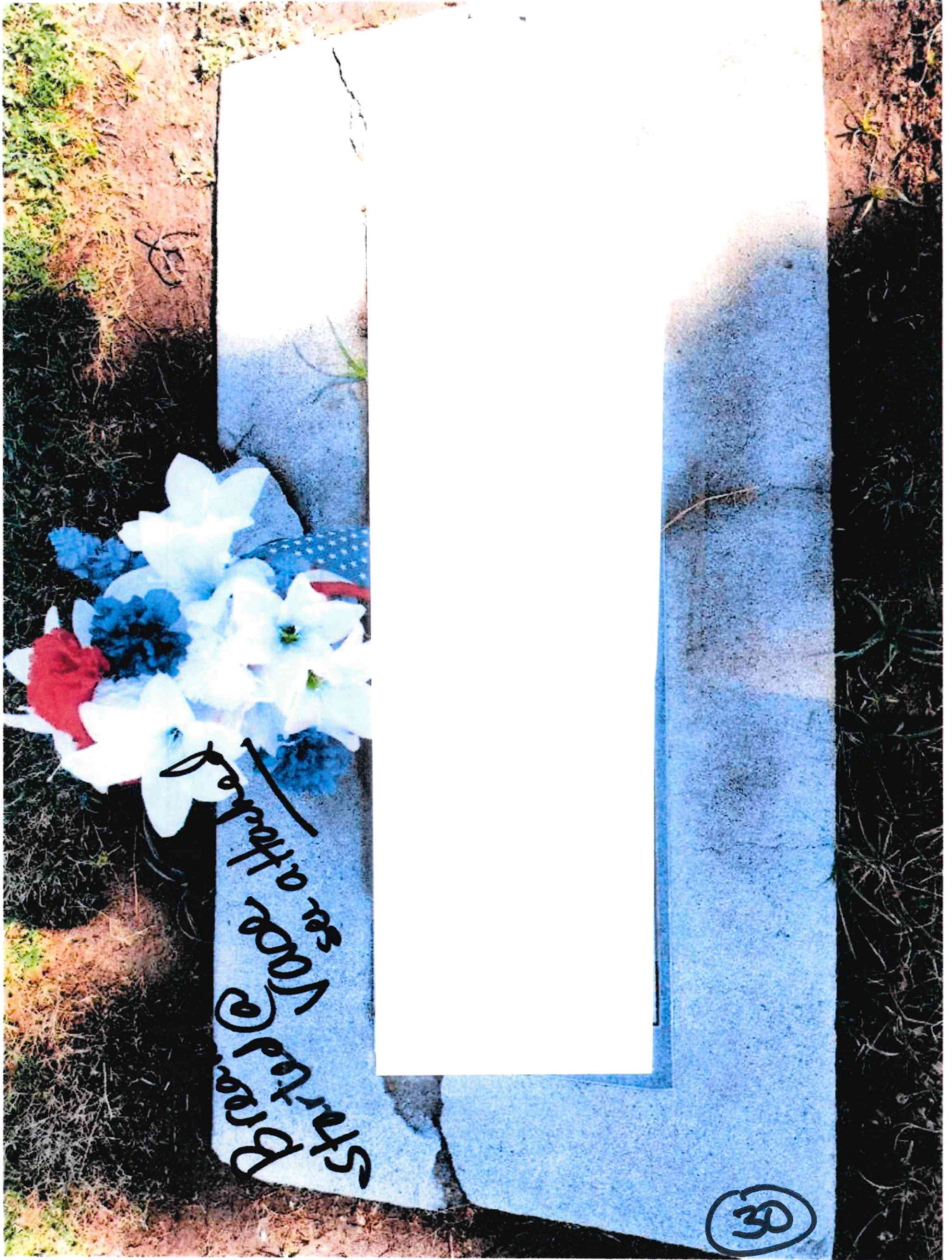
The Board shall elect officers at the first regular meeting of each calendar year. Officers may be re-elected to any number of consecutive terms. Upon the occurrence of a vacancy in one or more of the officer positions, the Board shall fill such vacancy by electing a new officer. (Health & Saf. Code, § 9028.) An officer may be removed from office by action of the Board of Trustees, and the Chairperson shall place an item for this purpose on the agenda at the request of a majority of the any Board members. (~~Health & Saf. Code, § 9028.~~)

5. Vacancies and Resignations

The office of a member of the Board of Trustees shall become vacant upon the occurrence of any of the grounds set forth in Government Code section 1770. A resignation must be in writing and is effective when filed with the clerk of the Board of Supervisors. (Gov. Code, § 1750.)

6. Duties of the Trustees – General

The Trustees' duties shall be legislative in nature. They shall formulate and adopt policy, rules and regulations for the operation and management of the District.



Starletta
Dorinda
Vance
Hoffman

(3)




Concrete
Thin concrete



31

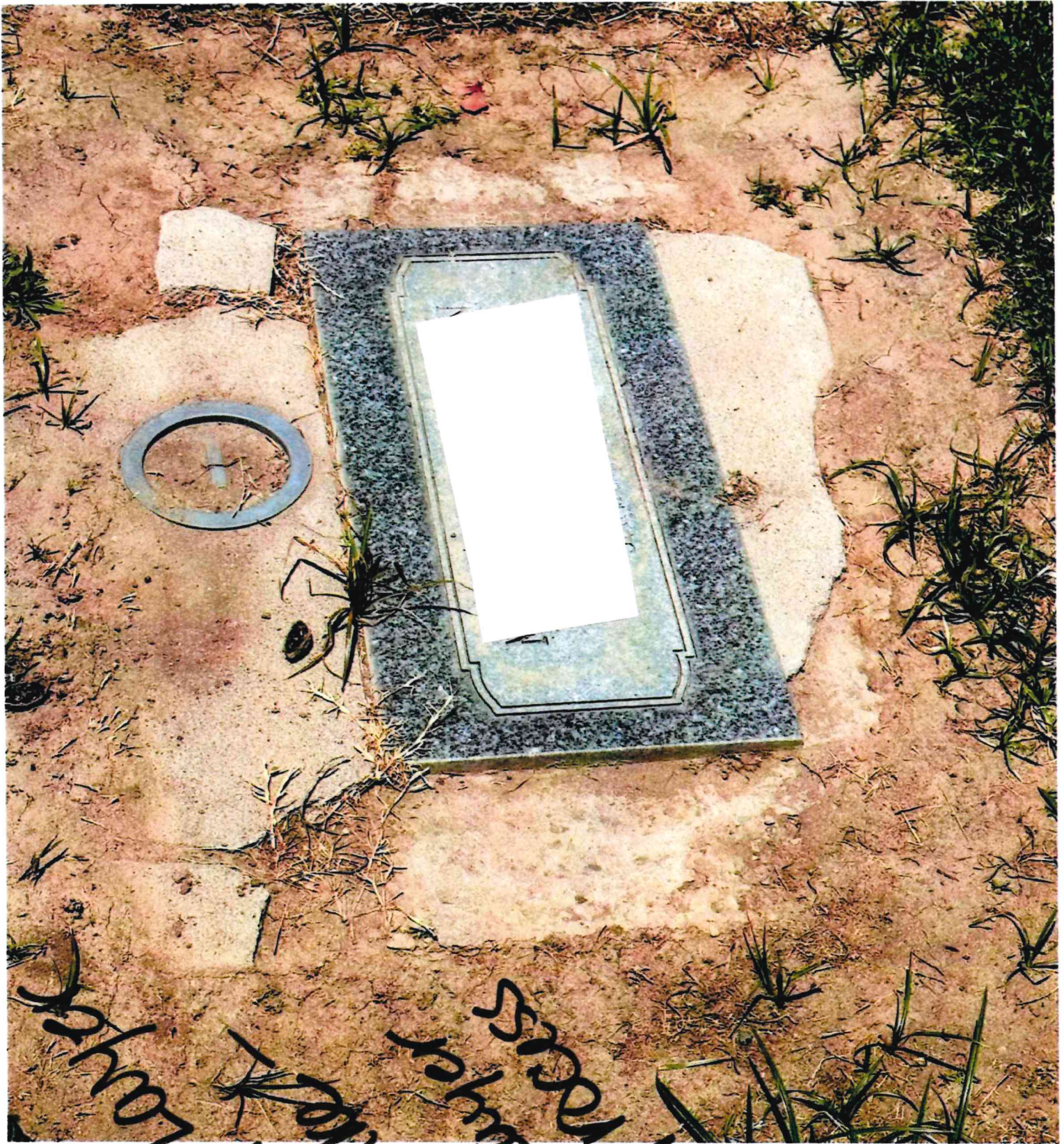


— *OPINION & REASON* —
— *TOP LUNTER* —
— *FLAKE* —

A photograph showing a concrete slab on a grassy area. The slab has a white rectangular label with handwritten text in black marker. The text reads "Concrete done in 2 phases" and "top layer Broken" with a horizontal line under "Broken". A circular metal cap is visible on the left side of the slab. In the background, a yellow wheel of a machine is partially visible. The ground is a mix of green grass and brown soil.

Concrete
done in 2 phases
top layer Broken





Francis & Mary
The Lovers

35



Top Layer Flalo - 2 Layer Process

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TULARE PUBLIC CEMETERY

900 E. Kern Avenue – Tulare, CA 93274
Phone: 559-686-5544 Fax: 559-686-7484



Grave Burial/ Columbarium Niche Location:

CEMETERY: _____ SECTION/BLOCK/NICHE: _____ LOT/ROW: _____ GRAVE/VAULT#: _____ FLAT/TALL: _____
in, Tulare Public Cemetery.

LOCATION: **KERN** - GRAVE MEMORIAL MARKER RULES & REGULATIONS

All markers are subject to approval by the District Manager who will follow the Tulare Public Cemetery Districts most current Rules and Regulation Policy set forth by the Board of Trustees.

NO MEMORIAL MARKER SHALL BE INSTALLED ON GRAVE UNLESS PLOT HAS BEEN COMPLETELY PAID FOR.

Only the size and type of markers and monuments as set forth in these regulations will be allowed in the designated areas of the cemetery. The customer is responsible to order markers or monuments in the size and type as specified in these regulations. The Cemetery will not be held responsible and reserves the right to refuse installation of any markers or monuments that do not comply with these regulations.

Marker size and type allowed varies from cemetery location to cemetery location as well as specific areas within a cemetery. Please contact our main office at the address and phone number listed above for complete information regarding your specific plot location.

The Cemetery does not accept delivery of, nor set, any markers or monuments. This includes Veteran’s markers or any other type markers or monuments ordered from out of the area or over the Internet. Customers **must** arrange in advance with the local monument company with the Tulare Public Cemetery District exclusive rights, to accept delivery and set the marker or monument. The Cemetery will not be held responsible for any marker or monument delivered to the Cemetery. (Note: Do not ship any marker or monument to a monument company without making arrangements with them in advance.)

Markers and monuments are the property of the interment rights owner to the plot. The Tulare Public Cemetery District is in no way responsible for the monuments and markers after they are installed. Repairs for Damage due to vandalism, weather, concrete degradation, spalling concrete or routine ground maintenance must be done at the owners’ expense. If there is damage that has been caused by carelessness of the cemetery staff, and found to be so caused by the District Manager, the District shall make best efforts to correct or compensate you for the damage. (Endowment care **does not** include cleaning, maintenance, repair or replacement of monuments, markers and/or vases installed in monuments or markers.)

THE CARE AND UPKEEP OF MEMORIAL MARKERS AND THE VASES IS THE OWNERS’ RESPONSIBILITY.

Notwithstanding the foregoing, the Tulare Public Cemetery District reserves the right to repair or remove any marker the District deems to be in an unsafe condition and which might pose a threat to the safety of the public or employees of the District.

If a damaged marker has been in place in the Cemetery District for 25 years, and/or if the District is unable to locate a family member responsible for the care and upkeep of the marker, the District may, at its sole discretion, elect to either repair, remove or replace a damaged marker.

Temporary markers (issued only by the Tulare Public Cemetery District office) can be used until concrete base has been set by the monument company. These temporary markers are loaned to the person who holds the interment rights to the plot that the marker is requested for. But, it must be returned as soon as concrete base has been placed on plot. The Cemetery is not responsible for damaged or missing temporary markers.

All temporary markers will be removed from the interment site after 12 months from date of burial.

All memorial markers hereafter shall be set by District personnel or local monument company that Tulare Public Cemetery District has given exclusive rights to. Liability and Workers Compensation insurance policy are required from all monument companies working on Tulare Public Cemetery District property and must name Tulare Public Cemetery District as an additional insured before any work can be done. General liability coverage of \$1,000,000 and Workers Compensation coverage of \$1,000,000 required for contractors who have employees. They must also keep updated business license along with insurance certificates on file in Tulare Public Cemetery District office. Local marker companies are familiar with Cemetery District Regulations regarding markers and monuments. All work to be done Monday – Friday between hours of 8am – 3pm and no work to be done on Holidays that the Tulare Public Cemetery District has scheduled as Closed unless approval has been given by District Manager. Any and ALL MEMORIAL MARKERS THAT HAVE BEEN SET ON TULARE PUBLIC CEMETERY DISTRICT GROUNDS WITHOUT DISTRICT MANAGER APPROVAL WILL BE REMOVED AT OWNERS EXPENSE AND WE WILL NOT BE HELD LIABLE FOR ANY DAMAGE AS A RESULT OF REMOVAL.

1. Memorial markers must be made of solid industry standard granite, marble or U.S. standard bronze.
2. All memorial markers must be set in (for flat) or on (for tall) a concrete foundation with minimum of 6 inches thick.
3. A maximum of two flower vases set in the concrete foundation for single plot and 4 for side by side plot. Only flush with the ground vases are allowed in the foundation. Vases shall be spartan 2 series grey.
4. FLAT MARKER SIZE:
 - a. SINGLE GRAVE FLAT MARKERS MAY BE: 12" X 24" OR 12" X 30"
 - b. TWO (2) OR MORE FLAT GRAVE MARKERS MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".
 - c. BABY FLAT GRAVE MARKERS MUST BE: 8" X 16"
5. UP TO FOUR (4) ADDITIONAL 5" X 9" BRONZE PLAQUES FOR CREMATION BURIALS MAY BE ADDED TO THE CEMENT BORDER OF AN EXISTING MARKER. UP TO SIX (6) MAYBE ADDED TO CONCRETE PAD WITH NO MARKER.
6. UPRIGHT MARKER SIZE: PERMITTED ONLY IN: SECTIONS A, CENTRAL, CITY, EASTERN, INYO, ODDFELLOW, RESUB, SOUTHEAST AND OLEANDER LANE – 1 **ONLY**.
 - a. SINGLE GRAVE TALL MARKER BASE MAY BE: 12" X 24" OR 12" X 30"
 - b. TWO (2) OR MORE TALL GRAVE MARKER BASE MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".
 A TOTAL HEIGHT OF 38" INCHES IS ALLOWED FOR THE UPRIGHT MARKERS. THIS INCLUDES THE BASE AND MARKER. BASE TO BE 6" MINIMUM HEIGHT. DIES OR UPRIGHTS TO BE A MINIMUM OF 6" IN THINCKNESS.
EXCEPTION – OLEANDER LANE - A TOTAL HEIGHT OF 60" IS ALLOWED FOR THE UPRIGHT MARKERS THIS INCLUDES THE BASE AND MARKER. BASE TO BE 6" MINIMUM HEIGHT. DIES OR UPRIGHTS TO BE A MINIMUM OF 6" IN THINCKNESS.
 - c. ALL MONUMENTS WITH BASES MUST BE DRILLED AND PINNED. (see #8 below -Setting Notes for markers and monuments)
 - d. NO BENCH MAY BE INSTALLED AS (INSTEAD OF) AN UPRIGHT MONUMENT
7. SETTING NOTES FOR MARKERS AND MONUMENTS:
 - a. All two or more-piece monuments must be doweled to base with two or more stainless steel anchoring pins in each piece not less than 3" deep into each piece.
 - b. All monument bases, one-piece monuments must doweled with at least two (2) pins to concrete pad.
 - c. All pins to be 3/8" diameter or larger. Pins to be made permanent with cement or epoxy.
 - d. All granite or marble vases and statuary will be anchored with appropriate size pin for size of vase.

Grave Burial/ Columbarium Niche Location:

CEMETERY: _____ SECTION/BLOCK/NICHE: _____ LOT/ROW: _____ GRAVE/VAULT#: _____ FLAT/TALL: _____
 in, Tulare Public Cemetery.



8. Once Markers have been approved and installed no additional alterations of any kind can be made unless approved by District Manager. A letter, a design and expatiation must be submitted to office for request of alteration.
9. **Oversize monuments and markers-** Any oversize monument or marker set on a grave or graves may require temporary removal in order to prepare the grave for an interment (dig the grave). In order to ensure that these monuments or markers are not damaged, the family or its legal representative is responsible for making arrangements for the removal and re-setting of the monument or marker with a local monument company. This is done at the families' expense. No interment date and time can be confirmed until the arrangements for the removal of the monument or marker has been made.
10. REQUESTS FOR BENCHES MUST BE IN WRITING AND INCLUDE PICTURES OF THE LOCATION REQUESTING TO ADD THE BENCH. This can be hand delivered to Tulare Public Cemetery District office or mailed to address listed above with attention to District Manager. District Manager will then review along with Grounds Supervisor to check if a bench can be placed at desired location. Once both the District Manager and Ground Supervisor approves location it will then be placed as an agenda item at the next scheduled board meeting for final approval from the Tulare Public Cemetery District Board of Trustees. Once approved fees must be paid in full to issue rights to that location for the bench.
11. **All benches and bench pad shall be set by District personnel or local monument company that Tulare Public Cemetery District has given exclusive rights to.**

TULARE PUBLIC CEMETERY DISTRICT - BOARD OF TRUSTEES
ADOPTED MAY 8, 2002

(REV. 06/12/2002) (REV. 06/13/2007) (REV. 09/17/2008) (REV. 12/10/2010) (REV. 01/08/2014)
(REV. 10/08/2014) (REV. 04/12/2017) (REV. 05/16/2018) (REV. 03/25/2021) (REV.07/28/2022)

Grave Burial/ Columbarium Niche Location:

CEMETERY:_____ SECTION/BLOCK/NICHE:_____ LOT/ROW:_____ GRAVE/VAULT#:_____ FLAT/TALL:_____ in, Tulare Public Cemetery.



Kern Avenue Cemetery

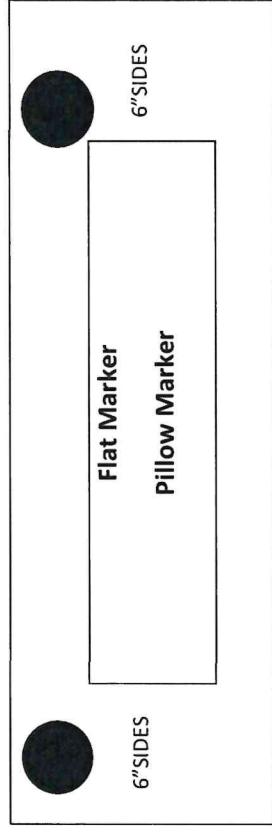
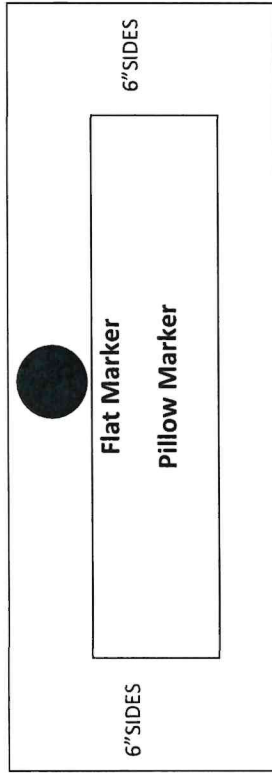
900 East Kern Avenue

Tulare, CA 93274



Flat Stone & Pillow Marker Setting

8"x16", 12"x24", 12"x30", 12"x36", 12"x48", 12"x60" and 12"x72"



6" Boarders on sides and bottom with 7 1/2" on top where vase or vases go

One (1) vase required per marker.

Two (2) vases permitted for baby and single grave marker.

Four (4) vases permitted for double grave marker size 12"x36" or larger.

Vases shall be spartan series gray aaeon or equal.



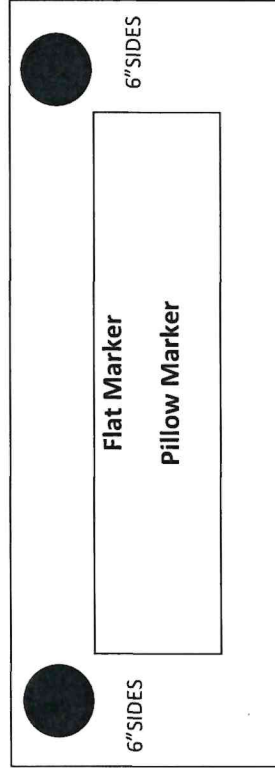
Kern Avenue Cemetery

900 East Kern Avenue
Tulare, CA 93274



Flat Stone & Pillow Marker Setting

8"x16", 12"x24", 12"x30", 12"x36", 12"x48", 12"x60" and 12"x72"



Baby Grave Markers Must ONLY be 8"x16"

6" Boarders on sides and bottom with 7 1/2" on top where vase or vases go

Two (2) vases permitted for baby and single grave marker.

Four (4) vases are permitted for double grave marker size 12"x36" or larger.

Vases shall be spartan series gray aaeon or equal.



TULARE PUBLIC CEMETERY

900 E. Kern Avenue – Tulare, CA 93274
Phone: 559-686-5544 Fax: 559-686-7484



Grave Burial/ Columbarium Niche Location:

CEMETERY: _____ SECTION/BLOCK/NICHE: _____ LOT/ROW: _____ GRAVE/VAULT#: _____ FLAT/TALL: _____
in, Tulare Public Cemetery.

LOCATION: NORTH - GRAVE MEMORIAL MARKER RULES & REGULATIONS

All markers are subject to approval by the District Manager who will follow the Tulare Public Cemetery Districts most current Rules and Regulation Policy set forth by the Board of Trustees.

NO MEMORIAL MARKER SHALL BE INSTALLED ON GRAVE UNLESS PLOT HAS BEEN COMPLETELY PAID FOR.

Only the size and type of markers and monuments as set forth in these regulations will be allowed in the designated areas of the cemetery. The customer is responsible to order markers or monuments in the size and type as specified in these regulations. The Cemetery will not be held responsible and reserves the right to refuse installation of any markers or monuments that do not comply with these regulations.

Marker size and type allowed varies from cemetery location to cemetery location as well as specific areas within a cemetery. Please contact our main office at the address and phone number listed above for complete information regarding your specific plot location.

The Cemetery does not accept delivery of, nor set, any markers or monuments. This includes Veteran’s markers or any other type markers or monuments ordered from out of the area or over the Internet. Customers **must** arrange in advance with the local monument company with the Tulare Public Cemetery District exclusive rights, to accept delivery and set the marker or monument. The Cemetery will not be held responsible for any marker or monument delivered to the Cemetery. (Note: Do not ship any marker or monument to a monument company without making arrangements with them in advance.)

Markers and monuments are the property of the interment rights owner to the plot. The Tulare Public Cemetery District is in no way responsible for the monuments and markers after they are installed. Repairs for Damage due to vandalism, weather, concrete degradation, spalling concrete or routine ground maintenance must be done at the owners’ expense. If there is damage that has been caused by carelessness of the cemetery staff, and found to be so caused by the District Manager, the District shall make best efforts to correct or compensate you for the damage. (Endowment care does not include cleaning, maintenance, repair or replacement of monuments, markers and/or vases installed in monuments or markers.)

THE CARE AND UPKEEP OF MEMORIAL MARKERS AND THE VASES IS THE OWNERS’ RESPONSIBILITY.

Notwithstanding the foregoing, the Tulare Public Cemetery District reserves the right to repair or remove any marker the District deems to be in an unsafe condition and which might pose a threat to the safety of the public or employees of the District.

If a damaged marker has been in place in the Cemetery District for 25 years, and/or if the District is unable to locate a family member responsible for the care and upkeep of the marker, the District may, at its sole discretion, elect to either repair, remove or replace a damaged marker.

Temporary markers (issued only by the Tulare Public Cemetery District office) can be used until concrete base has been set by the monument company. These temporary markers are loaned to the person who holds the interment rights to the plot that the marker is requested for. But, it must be returned as soon as concrete base has been placed on plot. The Cemetery is not responsible for damaged or missing temporary markers.

All temporary markers will be removed from the interment site after 12 months from date of burial.

All memorial markers hereafter shall be set by District personnel or local monument company that Tulare Public Cemetery District has given exclusive rights to. Liability and Workers Compensation insurance policy are required from all monument companies working on Tulare Public Cemetery District property and must name Tulare Public Cemetery District as an additional insured before any work can be done. General liability coverage of \$1,000,000 and Workers Compensation coverage of \$1,000,000 required for contractors who have employees. They must also keep updated business license along with insurance certificates on file in Tulare Public Cemetery District office. Local marker companies are familiar with Cemetery District Regulations regarding markers and monuments. All work to be done Monday – Friday between hours of 8am – 3pm and no work to be done on Holidays that the Tulare Public Cemetery District has scheduled as Closed unless approval has been given by District Manager.

Any and ALL MEMORIAL MARKERS THAT HAVE BEEN SET ON TULARE PUBLIC CEMETERY DISTRICT GROUNDS WITHOUT DISTRICT MANAGER APPROVAL WILL BE REMOVED AT OWNERS EXPENSE AND WE WILL NOT BE HELD LIABLE FOR ANY DAMAGE AS A RESULT OF REMOVAL.

1. Memorial markers must be made of solid industry standard granite, marble or U.S. standard bronze.
2. All memorial markers must be set in (for flat) or on (for tall) a concrete foundation with minimum of 6 inches thick.
3. A maximum of two flower vases set in the concrete foundation for single plot and 4 for side by side plot. Only flush with the ground vases are allowed in the foundation. Vases shall be spartan 2 series grey.
4. FLAT MARKER SIZE:
 - a. SINGLE GRAVE FLAT MARKERS MAY BE: 12" X 24" OR 12" X 30"
 - b. TWO (2) OR MORE FLAT GRAVE MARKERS MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".
 - c. BABY FLAT GRAVE MARKERS MUST BE: 8" X 16" or 12" x 24"
5. UP TO FOUR (4) ADDITIONAL 5" X 9" BRONZE PLAQUES FOR CREMATION BURIALS MAY BE ADDED TO THE CEMENT BORDER OF AN EXISTING MARKER. UP TO SIX (6) MAYBE ADDED TO CONCRETE PAD WITH NO MARKER.
6. UPRIGHT MARKER SIZE: UPRIGHT MARKERS PERMITTED ONLY IN: BLOCK "B" (ROWS B, E, H, K, N, Q, T, & W); BLOCK "D" (ROWS N, Q, T, W, Z, CC, FF, & II) AND BLOCK "C" (ROWS S, U, W, Y, AA AND CC) **ONLY**.
 - a. SINGLE GRAVE TALL MARKER BASE MAY BE: 12" X 24" OR 12" X 30"
 - b. TWO (2) OR MORE TALL GRAVE MARKER BASE MAY BE: 12" X 24", 12" X 30", 12" X 36", 12" X 48", 12" X 60" OR 12" X 72".

A TOTAL HEIGHT OF 38" INCHES IS ALLOWED FOR THE UPRIGHT MARKERS. THIS INCLUDES THE BASE AND MARKER. BASE TO BE 6" MINIMUM HEIGHT. DIES OR UPRIGHTS TO BE A MINIMUM OF 6" IN THINCKNESS.
 - c. ALL MONUMENTS WITH BASES MUST BE DRILLED AND PINNED. (see #8 below -Setting Notes for markers and monuments)
 - d. NO BENCH MAY BE INSTALLED AS (INSTEAD OF) AN UPRIGHT MONUMENT

7. SETTING NOTES FOR MARKERS AND MONUMENTS:

- a. All two or more-piece monuments must be doweled to base with two or more stainless steel anchoring pins in each piece not less than 3" deep into each piece.
 - b. All monument bases, one-piece monuments must doweled with at least two (2) pins to concrete pad.
 - c. All pins to be 3/8" diameter or larger. Pins to be made permanent with cement or epoxy.
 - d. All granite or marble vases and statuary will be anchored with appropriate size pin for size of vase.
8. Once Markers have been approved and installed no additional alterations of any kind can be made unless approved by District Manager. A letter, a design and expatiation must be submitted to office for request of alteration.

Grave Burial/ Columbarium Niche Location:

CEMETERY: _____ SECTION/BLOCK/NICHE: _____ LOT/ROW: _____ GRAVE/VAULT#: _____ FLAT/TALL: _____
in, Tulare Public Cemetery.

9. **Oversize monuments and markers-** Any oversize monument or marker set on a grave or graves may require temporary removal in order to prepare the grave for an interment (dig the grave). In order to ensure that these monuments or markers are not damaged, the family or it's legal representative is responsible for making arrangements for the removal and re-setting of the monument or marker with a local monument company. This is done at the families' expense. No interment date and time can be confirmed until the arrangements for the removal of the monument or marker has been made.
10. REQUESTS FOR BENCHES MUST BE IN WRITING AND INCLUDE PICTURES OF THE LOCATION REQUESTING TO ADD THE BENCH. This can be hand delivered to Tulare Public Cemetery District office or mailed to address listed above with attention to District Manager. District Manager will then review along with Grounds Supervisor to check if a bench can be placed at desired location. Once both the District Manager and Ground Supervisor approves location it will then be placed as an agenda item at the next scheduled board meeting for final approval from the Tulare Public Cemetery District Board of Trustees. Once approved fees must be paid in full to issue rights to that location for the bench.
11. **All benches and bench pad shall be set by District personnel or local monument company that Tulare Public Cemetery District has given exclusive rights to.**

Grave Burial/ Columbarium Niche Location:

CEMETERY: _____ SECTION/BLOCK/NICHE: _____ LOT/ROW: _____ GRAVE/VAULT#: _____ FLAT/TALL: _____
 in, Tulare Public Cemetery.

TULARE PUBLIC CEMETERY DISTRICT - BOARD OF TRUSTEES
ADOPTED MAY 8, 2002

(REV. 06/12/2002) (REV. 06/13/2007) (REV. 09/17/2008) (REV. 12/10/2010) (REV. 01/08/2014)
 (REV. 10/08/2014) (REV. 04/12/2017) (REV. 05/16/2018) (REV. 03/25/2021) (REV. 07/28/2022)



North Tulare Cemetery

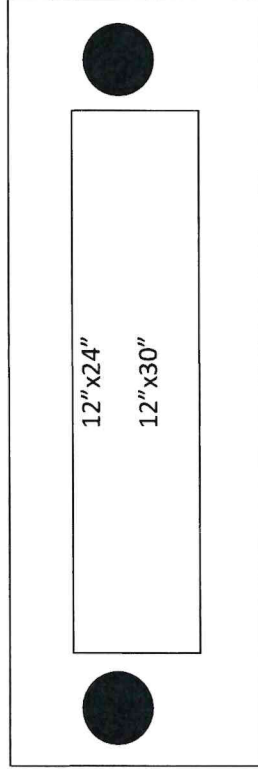
4572 North J Street
Tulare, CA 93274



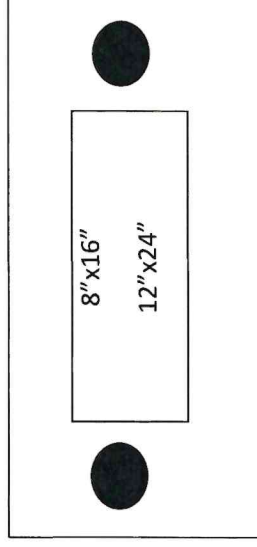
Flat, Upright, Slants, Hickeys, and Pillow

A grave is 4ft wide

12" x 24" or 12" x 30" for Single Markers



Baby Grave Markers Must be 8" x 16" or 12" x 24"

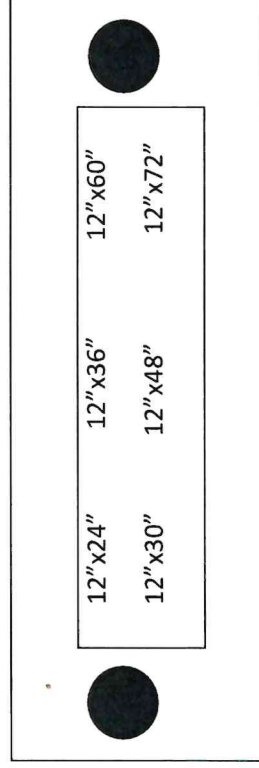


Boarder is the width of the grave. The stone is centered in the 4 feet. Frame and the vases are in the center of the left and the right sides equally spread between the stone and the end of the boarder.

6" boarder at the top and bottom.

Two (2) vases only. Vases must be spartan series gray aaeon or equal.

12" x 24" , 12" x 30" , 12" x 36" , 12" x 48" , 12" x 60" , 12" x 72" for double markers or larger



6" boarder at the top and bottom.

Center stone in frame then center the vases between stone and the sides of the frame, also enter from top to bottom.

Two (2) vases only. Vases must be spartan series gray aaeon or equal.

TULARE PUBLIC CEMETERY FIVE YEAR MASTER PLAN

August 31, 2023

No 1 Options for Cremation/Burials

Niches at North Cemetery and at Kern Cemetery – Octagon – Road

Redo Ossuary

Burial Slots

Offer commemorative option for purchase of tree plantings, benches, or sculptures with fee.

Scattering area for ashes

Headstone with ashes

No 2 Fencing and Gates

Fence Kern Cemetery

Install automatic gates at both cemeteries

Redo entrance of cemetery with signage

Fence and lighting

No 3 Audit Committee Charter

No 4 Overall Policies and Procedures Handbook

No 5 North and Kern Cemeteries Expansion

Expansion of District Office or location of new building

Designate handicap parking at District Office

Upgrade office bathrooms

Fix outside and paint front office, eliminate front road and expand doorway ADA compliant.

Review North Cemetery blue prints

No 6 Revenue Production

No 7 Tree and Landscape Master Plan

#####

Last modified September 20, 2023

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WHO SHOULD ATTEND:

Public Cemetery District Trustees, Managers, Secretaries and Key Employees.

Education Seminar

BOARD'S ROLE IN FINANCE AND FISCAL ACCOUNTABILITY

In a continuing joint venture with California Special Districts Assoc., this year's education seminar will feature the third of a series of four curriculum-based courses designed specifically for special district directors and trustees. General Managers are encouraged to enroll in the program as a member of the governance team.

The Academy represents the core set of knowledge created and accepted by the Special District Community and encompasses everything trustees need to know about:

1. Governance Foundations
2. Setting Direction and Community Leadership
3. The Board's Role in Finance and Fiscal Accountability
4. The Board's Role in Human Resources

The first of the series "Governance Foundations", was presented at the Embassy Suites San Luis Obispo, in October 2021.

The second session "Setting Direction & Community Leadership", was presented at the Lake Tahoe Resort Hotel in October 2022.

Although recommended, it is not necessary to have attended the first two sessions prior to attending any of the other two.

The third and this year's session "**The Board's Role in Finance and Fiscal Accountability**", focuses on how to develop a method for approving the district's annual budget, communicate budget information to the public, establish financial goals for the district, review district finances, develop and analyze capital improvement plans and reserve guidelines, comprehend the relationship between district finance and district belief and values as set forth in the district mission and strategic goals.

Area Meeting

Breakout Sessions: Problem Solving

- Enjoy the fellowship and share knowledge with other cemeteryans from all areas of the state.

- Participate in discussion of operational problems common to public cemetery districts.
- Bring your questions and participate in group discussions of cemetery district problems and concerns.

- **Understanding Special District Investments & What is the Trustee's Fiduciary Responsibility:** Sandra H. Wheeler, industry experienced financial advisor, will cover the benefits of implementing an Investment Management Program for your District. This includes understanding permitted investments and provider options per Government Code 53601. The importance of having an Investment Policy Statement. Group Discussion on what is the Trustee's fiduciary responsibility? Including investment policy reviews, monthly/quarterly reports and Board/Committee communications. Sandra will wrap up the session with an update on the current Interest Rate Environment.
- **Digging into the Health & Safety Code:** In this presentation Bob will discuss Interment and Disinterment. He will sort out and clarify authorization requirements for various aspects of Interment and Disinterment.

Location: The education seminar and area meeting will be held at the: **Embassy Suite San Luis Obispo, San Luis Obispo, CA.**

For hotel accommodations call the hotel directly at 1-805-549-0800 and identify yourself as being part of "California Association of Public Cemeteries" & mention Group Code **XPC**.

You can also go online to:

- www.embassysuitessanluisobispo.com and use Group Code **XPC** inside the Special Rates box.
- A special room rate of \$ 235.36 (Tax included) per night has been obtained for CAPC participants.
- Check in-time is 4:00 p.m. and check-out time is 11:00 a.m.
- Free high speed wireless internet in meeting rooms and registered guest rooms.
- Free overnight parking is available.

Make your hotel reservations today!

**Deadline for hotel reservations is
Wednesday, September 11, 2024**

California Association of Public Cemeteries

Presents the
**CAPC
Annual**

Education Seminar

Friday, October 11, 2024



Area Meeting

Saturday, October 12, 2024

**Embassy Suites San Luis Obispo
333 Madonna Rd.**

San Luis Obispo, CA 93405



Registration Form
 "Public Cemetery District
 Annual Education Seminar & Area Meeting"
 Friday, October 11, & Saturday, October 12, 2024

Name _____ Position _____
 District _____
 Address _____
 City/State/Zip _____ Fax _____
 Telephone _____

First time attendee at CAPC event, Yes _____ No _____

Guest _____

Please complete separate registration for each attendee and return with payment no later than September 13, 2024. Refunds will only be made on cancellations received in the CAPC office by September 13, 2024.

Member Registration Fee (For One Person): \$ 398.00

Includes:

- Thursday Evening Hospitality
- Friday Lunch (Buffet)
- Saturday Lunch (Plated)

(Special Need: _____ Vegetarian Lunch)

Friday, October 11, 2024
 (Lunch: "Make Your Own Taco Bar" - Chipotle Caesar Salad, Tortillas Strips, Cheese, Tomatoes, Rice, Beans, Sour Cream, Guacamole, Carnitas, Carne Asada, and Chesseccake with Caramel Pecan)

_____ Guest Buffet Lunch @ \$ 60.00 each \$ _____

Saturday, October 12, 2024
 (Lunch: "California Vineyard" - Mix Greens with Dried Cranberries, Goat Cheese, Pasta Salad, Mushroom Marsala Chicken Breast, Herb Crusted Tri-Tip, Onions, Bacon, Roasted Veggies, Bread Rolls and Chocolate Mosaic Cake)

_____ Guest Plated Lunch @ \$ 65.00 each \$ _____

*Special Need: _____ Vegetarian Lunch

Total Enclosed: \$ _____

To: CAPC
 P.O. Box 119
 San Jacinto, CA 92581
 Telephone: (888) 344-9858
 Fax: (951) 652-3643

No refunds for cancellations received after September 13, 2024. Scholarship Applications to attend the seminar are being accepted from CAPC member districts until August 16, 2024. Contact CAPC.

California Association of Public Cemeteries
 Annual Education Seminar & Area Meeting
 Embassy Suites San Luis Obispo
 San Luis Obispo, California

Education Seminar	
Thursday, October 10, 2024	Area Meeting
4:30-6:00 p.m. Registration	Saturday, October 12, 2024
4:30-6:00 p.m. Hotel Managers Reception	7:00-8:30 a.m. Breakfast for Registered Attendees
Dinner on Your Own	7:45 a.m. Registration Desk Opens
Friday, October 11, 2024	8:30 a.m. Split Sessions:
6:30-8:00 a.m. Breakfast for Registered Attendees	Trustees Discussion Group, Facilitated By:
7:15 a.m. Registration Desk Opens	Gina Lopez, Coalinga-Huron Cemetery District
8:00 a.m. Welcome and Program Introduction	& Kelly Rivers, Orange County Cemetery District
8:15 a.m. Featured Cemetery: Santa Maria Cemetery District, Presented By: Brendan Hannegan, District Manager	Managers/Secretaries Discussion Group, Facilitated By: Belinda Ellis, Galt-Arno Cemetery District & Patricia Howard, Alamo-Lafayette/Byron-Brentwood-Knightsen Union Cemetery District
8:30 a.m. "The Board's Role in Finance & Fiscal Accountability", Presented By: David Becker, Director of Assurance Services for James Marta & Company	10:30 a.m. Break
10:30 a.m. Break	10:50 a.m. Recap of Discussion Groups
10:45 a.m. "The Board's Role in Finance & Fiscal Accountability", Presented By: David Becker, Director of Assurance Services for James Marta & Company	11:00 a.m. "Understanding Special District Investments & What is the Trustee's Fiduciary Responsibility", Presented by: Sandra Hedstrom Wheeler, Vice President Investment Officer of Stifel Investment Services
Noon: Lunch	Noon: Lunch
1:30 p.m. "The Board's Role in Finance & Fiscal Accountability", Presented By: David Becker, Director of Assurance Services for James Marta & Company	1:30 p.m. "Digging into the Health & Safety Code", Presented By: Robert "Bob" Hunt, Attorney
4:00 p.m. Adjourn	3:30 p.m. Adjourn
4:20 p.m. CAPC Board of Directors Meeting	Dinner on Your Own
Dinner on Your Own	



Available Plots / Niches

Kern – Niches - 186

North – Flat Headstone Area - 3171

North – Tall Headstone Area - 144

North – Half Grave Flat Area – 21

North – Half Grave Tall Area – 5

North – BabyLand – 93

PlotBox Connect User Conference

16th - 17th October 2024

Long Beach Marriott | Los Angeles

24

Days

19

Hours

31

Minutes

16

Seconds



Discover How to Get the Most from PlotBox

Join us for an exclusive event designed for all PlotBox users! See new product features in action, participate in best practice workshops, influence our product roadmap and leverage PlotBox for better ways to serve your families.

Why Attend The User Conference?

- **Maximize Your PlotBox Experience:** Learn how to fully utilize the platform, streamline workflows & increase productivity.
- **Hands-On Workshops:** Join sessions by user-type to discover best practices.
- **Community Building:** Network with like-minded professionals.
- **Influence the Future:** Share your feedback to shape PlotBox's development.
- **Personalized Training:** Receive face-to-face training from our experts.
- **Continuous learning:** Stay ahead with updates, releases and new features.



Connecting with Compassion

How PlotBox Improves Your Communication with the Public.

From Grounds to Boardroom

Optimizing Company-Wide Communication with PlotBox.

Safeguarding the Past and Present

Expert Insights on Data Management and Security with PlotBox.

Interactive Q&A

Addressing Your PlotBox Challenges and Questions.

Training and Support

Getting the Most Out of PlotBox's Resources.

Innovations and Updates

What's New in PlotBox?

Topics by User Group

Sales

- Mapping Success: How Digital Mapping Transforms Sales Strategies and Outcomes.
- Navigating the Sales Process: From Lead Generation to Closing the Deal with PlotBox.

Grounds & Operations

- Streamlining Operations: Efficient Workflow Management with PlotBox.
- Future Trends in Grounds Management: How PlotBox is Evolving to Meet New Challenges.

Finance & Administration

- Leveraging Analytics: Using PlotBox Data to Drive Business Insights.
- Compliance and Auditing: Ensuring Accuracy and Meeting Regulations with PlotBox.

Payment Options

We provide a range of payment options tailored to your preferences, whether you opt for the ease of online payment or prefer to receive an invoice.

Early Bird Two Day Package

\$389 - Early Bird Rate*

Spaces Are Limited Book Early To Avoid Disappointment

- ✓ Once your conference registration is confirmed, you'll receive a booking link for The Marriott, Long Beach to book your accommodation separately if required.

BOOK YOUR SEAT





Day One: October 16th

-  **From Grounds to Boardroom**
Optimizing Company-Wide Communication with PlotBox
-  **Mapping Success**
How Digital Mapping Transforms Sales Strategies and Outcomes
-  **Streamlining Operations**
Efficient Workflow Management with PlotBox
-  **Compliance and Auditing**
Ensuring Accuracy and Meeting Regulations with PlotBox
-  **Safeguarding the Past and Present**
Expert Insights on Data Management and Security with PlotBox
-  **Innovations and Updates**
What's New in PlotBox?
-  **Breakout Sessions**
Choose a session from - CRM/Lead Generation, Memorial Revisioning, Commissions Updates

Day Two: October 17th

-  **Navigating the Sales Process**
From Lead Generation to Closing the Deal with PlotBox
-  **Future Trends in Grounds Management**
How PlotBox is Evolving to Meet New Challenges
-  **Leveraging Analytics**
Using PlotBox Data to Drive Business Insights
-  **Training and Support**
Getting the Most Out of PlotBox's Resources
-  **Connecting with Compassion**
How PlotBox Improves Your Communication with the Public
-  **Interactive Q&A**
Addressing Your PlotBox Challenges and Questions
-  **Breakout Sessions**
Learnings and Case studies

[Click here to secure your spot](#)





18th ANNUAL TRAINING CONFERENCE - 2024

Don't miss GSRMA's 2024 Annual Training Conference!

October 24-25, 2024

We are excited to invite all our members to our Annual Conference. The day will be filled with valuable information, entertaining speakers, good food and the opportunity for our members to network with their peers.

**THURSDAY
OCTOBER 24, 2024
8:00AM - 4:30PM**

Keynote Speaker: Merlyna Valentine

Change Chose Me

Change can be difficult; it is a process, not an event. In these unprecedented times, we have all faced significant changes. When change chose her, Ms. Valentine transformed adversity into success, and obstacles into opportunities. This highly engaging session reveals the secrets to staying motivated and positive, even in the face of challenges and setbacks. As we move forward and navigate the complex landscape of living and working in our "new normal", her message is a roadmap for resilience. Through inspiring stories and practical strategies, our keynote speaker will remind us of our power to choose our mindset, build resilience, and thrive in challenging times.

Michael Pott, PRISM

Pooling Perspectives on Nuclear Verdict Data

In recent years, the legal landscape in California has seen a surge in nuclear verdicts—runaway jury awards that far exceed the expected compensatory amounts, often reaching into the tens or hundreds of millions of dollars. This session will delve into the phenomenon of nuclear verdicts, exploring their causes, implications, and strategies for public entities.

Noon - 1:00PM

Lunch

Sam Adams and Jake Dickman, GSRMA

Enhancing Public Agency Efficiency and Accessibility Through Innovative Solutions

This insightful presentation will delve into a series of impactful topics aimed at transforming public agency operations. Together we will cover a range of free automation tools and learn how to leverage them to streamline processes and reduce manual workload. Additionally, we will highlight discounted or free services to public agencies, in relation to cyber security and IT management. Finally, we will cover the latest enhancements in ADA regulations for websites, providing essential guidelines to ensure accessibility and compliance. This session is designed to equip public agencies with the knowledge and resources to operate more effectively and inclusively.

Derek Haynes and Dylan de Wit, Porter Scott

Managing Liability Risk - Avoiding Claims & Managing Those You Are Unable to Avoid

Employment practice claims are not only expensive, but they are also disruptive to the effective operation of an organization. This session explores the foundational steps for effectively managing employment practices liability exposures. Attendees will learn how to properly prepare and train managers, engage in pre-claim collaboration with experienced legal counsel, and strategically litigate employment practice liability cases.

5:00 - 7:00 PM

Vendor Reception Hosted by GSRMA

**Golden State Risk Management Authority
18th Annual Training Conference
Rolling Hills Resort, Corning, CA
October 24-25, 2024**





FRIDAY
OCTOBER 25, 2024
8:00 – 9:00AM

Ryan Brannon, Jake Dickman, and Steve Wood, GSRMA

Workplace Violence Prevention Plan Requirements

California's newly implemented workplace violence prevention plan requirement became effective in July of this year. In this session, we will explore the legal mandates and practical steps necessary for compliance. Attendees will learn about key components of the regulations, including risk assessment, employee training, incident response, documentation and possible penalties for non-compliance.

Deborah Micheli, County of Glenn – Interim County Counsel

Through the Legal Lens – Public Engagement

California law provides general rules for public engagement which local agencies must follow when conducting official business. This session will focus on the steps local agencies must take to ensure the public's right to attend and participate in meetings and the legal boundaries of communicating with the public through social media.

9:30 – 10:30AM

Dave Glende, and Tim McClanahan, GSRMA

Managing your GSRMA Policies and Membership

As your partner in risk management, we strive to make your interactions with us useful, productive...and painless! In this session, we will identify the information we need from you, when we need it and how you can best provide it. We will also describe the various options to interact with our team with an emphasis on the member portal where members may be surprised at the type, as well as the amount of data and documents, available to them.

Brenda Eldredge, Jaheesha Griffin, and Amy Gunter, GSRMA

The 5 "W"s of Initial Claims Investigation: Who, What, When, Where, and Why?

By understanding our process for adjusting claims, members may be better able to contribute to their positive resolution. This session will focus on a vital aspect of claims handling: our initial investigation. We explain the importance of conducting an investigation, how we identify who or what is being investigated, and the methods we use in various situations.

11AM – Noon

Closing Keynote: Paul Briley

The Power of Listening

With the speed of change in our world, do you sometimes feel like you're working alone and having to come up with your own answers? Do you find yourself stuck, not knowing the right path or how to break through? This can create invisible walls between our problems and potential solutions. When faced with real-world problems, how can we use the art of listening to help us tap into the wisdom of others, our environment and ourselves? Through exercises and table discussions, we will explore the power of listening through practice and reflection with peers.

Noon – 1:00PM

Lunch

Golden State Risk Management Authority
18th Annual Training Conference
Rolling Hills Resort, Corning, CA
October 24-25, 2024



Please Register by October 7, 2024

Golden State Risk Management Authority's 18th Annual Training held October 24-25, 2024, at Rolling Hills Resort & Casino in Corning, CA.

Click [HERE](#) to register online, or return the completed form via Fax to 530.934.8133, or Email to events@gsrma.org

The Conference begins with Registration and Full Breakfast at 7:00AM each day

Name (Last, First)

Title

Member Entity

Phone

Address, City, State and Zip

Email Address

Please check the sessions you will be attending:

- Thursday – General Session - 8:00AM – 4:30PM**
- Thursday Evening – Vendor Reception – Hosted by GSRMA from 5:00 – 7:00PM**
- Friday Concurrent Sessions**
Please select one option during each time slot below:
- 8:00 – 9:00AM**
- Workplace Violence Prevention Plan Requirements**
- Through the Legal Lens – Public Engagement**
- 9:30 – 10:30AM**
- Managing Your GSRMA Policies and Membership**
- The 5 “W”s of Initial Claims Investigation: Who, What, Where, and Why?**
- 11:00AM – Noon**
- Closing Keynote: The Power of Listening**
- Friday Lunch**
- On-Site**
- Boxed To- Go**

Accommodations

There are two hotels onsite, their contact information is below:

- The Lodge (The Vagabond Inn) is located at the North end of the main building
- The Inn at Rolling Hills, is South of the facility adjacent to the Conference Center

The phone number for reservations is (530) 528-3500. <https://rollinghillscasino.com/>

Mention *Golden State Risk Management Authority* to receive the special conference rate

Driving Directions:

From the *North* – Take Interstate 5 South to Exit 628, Liberal Avenue. Exit right on Liberal Ave., then turn left onto Everett Freeman Way, where you will arrive at Rolling Hills Resort

From the *South* – Take Interstate 5 North to Exit 628, Liberal Avenue. Exit right, then turn left on Liberal Ave. and drive over the overpass. Turn left onto Everett Freeman Way, where you will arrive at Rolling Hills Resort



To: Tulare Public Cemetery

From: Herminia Robles & Maria B. Campos Lozano
(720-400-0758)

Re: Jose T. Casas Bedolla
D.O.D.: 03/15/2004
C-Y43 Tall/Upright Grave

Attention: Board Members

To whom it may concern,

We're here requesting an exception to the rule. We went to BEER MONUMENT WORKS, INC. and purchased an upright grave with measurements of Die: 30X8X37 carved; Base: 30X6XP5. We made this purchase under the understanding that it met the measurements requirements stated on page 2 of 3, section 6. b: after shopping at three other locations, we found it there at an affordable cost to us. My mother, Maria B. Campos Lozano fell in love with this specific grave and fell absolutely pleased when we found it. We got a good deal on it because it was already made, and all that is needed is the engraving information, which is pending until notified. Please, we ask of your consideration to accept this grave as we already paid more than ¾ of the total cost of it, and it wouldn't be fair to have to wait a longer time to have them make another one.

Enclosed you will find a copy of the model of the grave and the last invoice from Beer Monument Works where it states the measurements of the grave.

Your attention and consideration to this matter is greatly appreciated.

Herminia Robles (Daughter)

Maria B. Campos Lozano (Owner/Decision Maker)

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Jose T Casas Bedolla

FULL NAME

Jose T Casas Bedolla

DATE OF BIRTH

08/13/1951

AGE AT DEATH

72 Years

BURIAL DATE

03/26/2024

CEMETERY

NORTH - Tulare Public Cemetery District

PLOT NAME

C/Y/43

SECTION

C

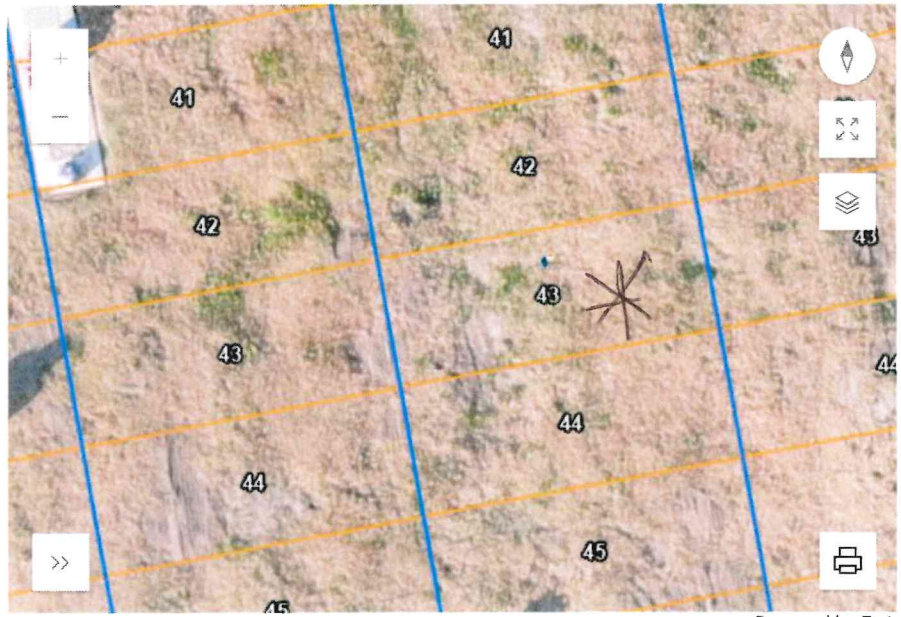
ROW

Y

PLOT NUMBER

43

OTHER BURIALS



Powered by Esri



Powered by Esri

(57)

Jack Eugene Baldwin

FULL NAME

Jack Eugene Baldwin

DATE OF BIRTH

01/10/1944

AGE AT DEATH

-

BURIAL DATE

03/17/2006

CEMETERY

NORTH - Tulare Public Cemetery District

PLOT NAME

A/Z/54

SECTION

A

ROW

Z

PLOT NUMBER

54

OTHER BURIALS



Powered by Esri

Request by - Linda Baldwin



Powered by Esri

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CLARA BERNARDO

From: Brenda Lopez [REDACTED]
Sent: Friday, September 20, 2024 10:47 PM
To: CLARA BERNARDO
Subject: Board Letter (Francisco Sanchez)

To whom it may concern,

I am writing this letter in regard a bench that we want to have placed at the Tulare Kerns Cemetery right across from my brother's headstone. We want to have a bench placed there to honor my brother Cristian Sanchez. My brother was a loving and caring person always putting others before himself. He was always making everyone laugh. He is beyond loved and missed dearly and would appreciate it if we have a bench there so when family and friends go and visit him they have a spot to where they can sit and remember the type of person he was and all the memories everyone shared with him. I know if my brother was here he would have been more than happy to see the way in which we are honoring him. I want the bench as well added there since I bought a plot right next to my brother and it would benefit both of us. Thank you and I hope you consider us having a bench there in his memory.

[Sent from Yahoo Mail for iPhone](#)

59

Cristian Sanchez Ramirez

FULL NAME
Cristian Sanchez Ramirez

DATE OF BIRTH
01/24/1999

AGE AT DEATH
25 Years

BURIAL DATE
05/31/2024

CEMETERY
KERN - Tulare Public Cemetery District

PLOT NAME
H/#/1375

SECTION
H

ROW
#

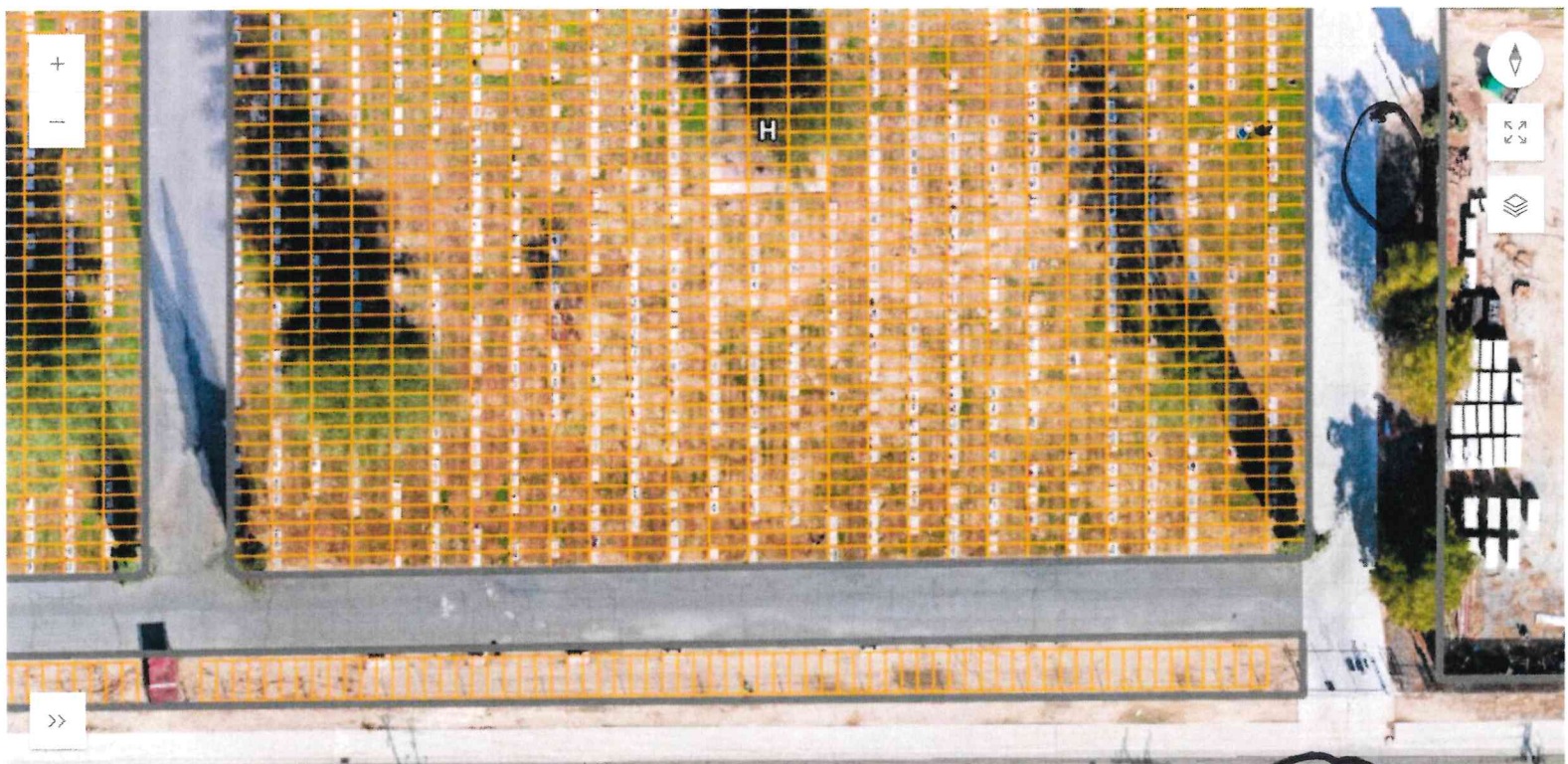
PLOT NUMBER
1375

OTHER BURIALS

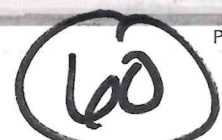


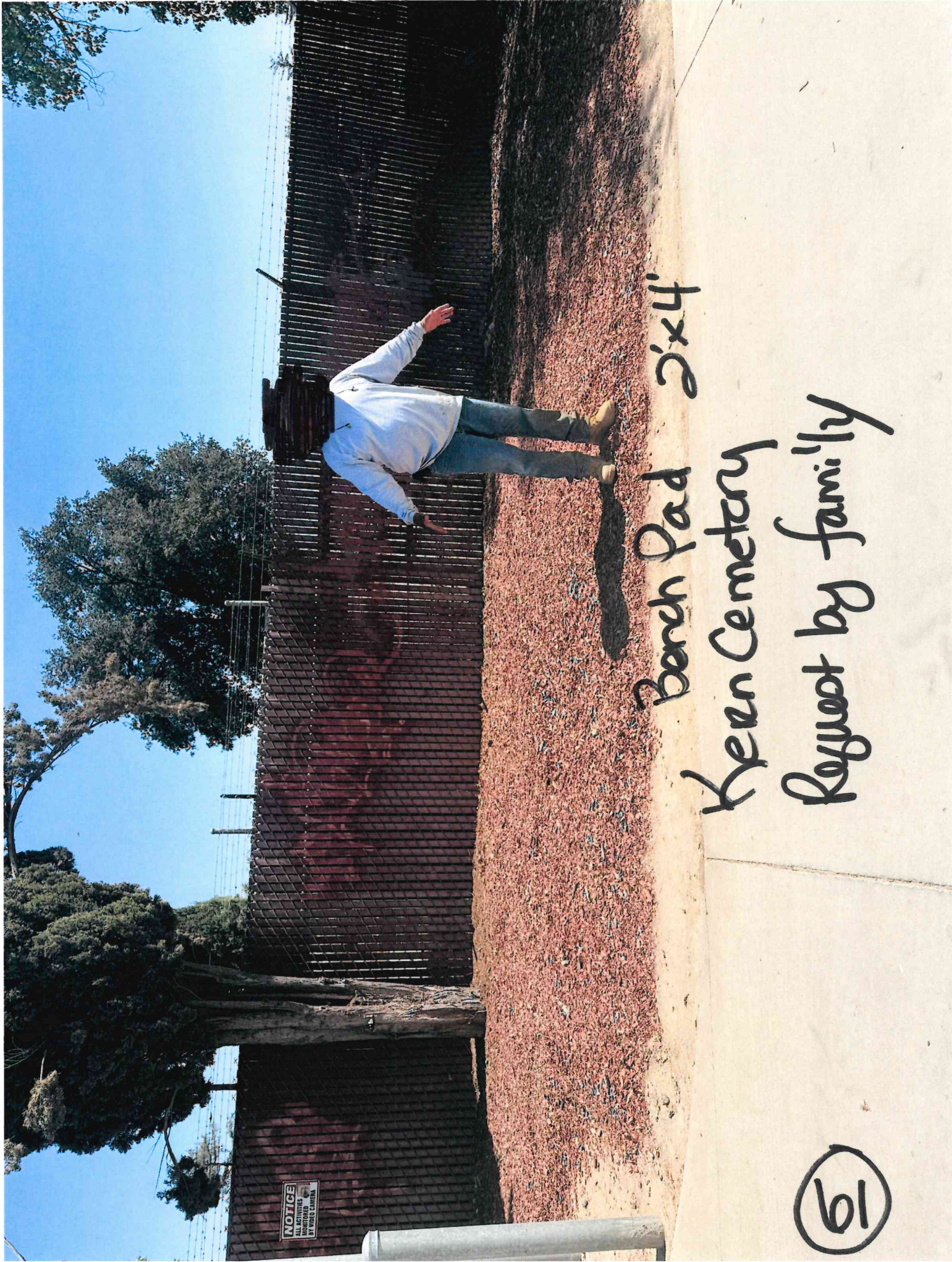
Powered by Esri

Request from family
Francisco Ramirez @
@ Kern



Powered by Esri





Bench Pad 2'x4'

Keen Cemetery
Request by family

19

Alfredo Ballesteros Gerardo

FULL NAME
Alfredo Ballesteros Gerardo

DATE OF BIRTH
11/22/1961

AGE AT DEATH
62 Years

BURIAL DATE
05/02/2024

CEMETERY
NORTH - Tulare Public Cemetery District

PLOT NAME
C/CC/70

SECTION
C

ROW
CC

PLOT NUMBER
70


OTHER BURIALS



Bench Request -
From family
Iema M. Ballesteros



62



Block C
South / East Corner
Of Block

Bench Pad
2x4'

103

December 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat	7
	1	2	3	4	5	6	
	8	9	10	11	12	13	14
				♣ Tree of Remembrance - Kern Cemetery	♣ Tree of Remembrance - North J Cemetery		
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
		Holiday - Office Closed	Holiday - Office Closed				
	29	30	31				



October 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		



November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1	2
	3	4	5	6	7	8	9
	10 Veteran's Day - Office Closed	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27 Holiday - Office Closed	28 Holiday - Office Closed	29	30

