

Tulare Public Cemetery District

This is an Endowment Care Interment

REGULAR BOARD MEETING REVISED AGENDA



Chairman- Stephen Presant (Steve)
Vice Chairman- Carlos Ramos (Charlie)
Secretary- Patricia Hitlin (Trish)
Trustees- Xavier Avila & Michele Lima

Tulare Public Cemetery – Conference Room Thursday, January 23, 2025
900 E. Kern Avenue – Tulare, CA 5:30p.m. – Regular Board Meeting

Public Information about Meetings:

Documents related to items on the agenda are accessible on District's website at www.tularecemetery.net and available for viewing in a single binder at the entrance of the conference room.

Public Comments – Any member of the public wishing to address the Board shall first identify himself or herself and shall be limited to three(3) minutes (six (6) minutes if a language interpreter is used) unless extended by the chairperson. It is the Board's intent to accommodate all persons who wish to attend open public meetings.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. MOMENT OF SILENCE IN MEMORY OF THOSE WHO HAVE PASSED
5. RECOGNITION OF VISITORS
6. PUBLIC COMMENTS (three (3) minutes per person)
7. TRUSTEE COMMENTS (three (3) minutes per person)
8. OPEN SESSION - AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS:
(All items are subject to discussion and possible action by the Board Members.)
 - 8.1- Election of Board Officers
 - 8.2- Approval of minutes for Board Meeting on October 22, 2024 and Board Meeting on December 5, 2024 and Special Board Meeting for January 17, 2025.
 - 8.3- Resolution 2024/2025- ____: A Resolution Of The Tulare Public Cemetery District Adopting Rosenberg's Rules Of Order As The Official Parliamentary Procedures For Board Meetings
 - 8.4- Resolution 2024/2025- ____: A Resolution Of The Tulare Public Cemetery District Adopting A Code Of Conduct For Members Of The Board Of Trustees
 - 8.5- District Manager's Contract

8.6- Audit Meeting

8.6a- Review Audit Committee Report

8.6b- Audit minutes for November 26, 2024

8.7- November Financials

8.8- Calendar of 2025 Events

8.9- General Counsel Review of Statements of Economic Impact Form 700 Filing Requirements

8.10- Additional Office Position

8.11- Resolution 2024/2025-4 to Transfer \$50K from Fund 817 to Fund 772

8.12- Public Meeting to consider increase of fees for various burial services effective February 1, 2025

8.13- Discussion/possible Board action on maintenance responsibilities of cemetery headstone/cement foundations and potential for pre-poured rows with input from District Counsel

8.14- Proposed Out of District Policy

8.15- Hispanic Chamber of Commerce membership

8.16- Review/Change/Removal of Members on the Tulare Public Cemetery Standing and Ad-Hoc Committees

8.17- PUBLIC HEARING: Resolution 2024/2025-___: A Resolution of Censure Adopted by the Board of Trustees of the Tulare Public Cemetery District Regarding the Conduct of Trustee Avila

9. DISTRICT MANAGER'S REPORT

10. FUTURE AGENDA ITEMS REQUEST

11. ADJOURNMENT