



**Tulare Public Cemetery District
Special Board Meeting Minutes
Tuesday, August 13, 2024**



A SPECIAL BOARD MEETING WAS HELD ON TUESDAY, AUGUST 13, 2024 AT 1:00 PM, IN THE CONFERENCE ROOM LOCATED AT 900 E. KERN AVENUE, TULARE, CA.

BOARD MEMBERS PRESENT: Chairman Xavier Avila, Vice Chairman Stephen Presant, Secretary Patricia Hitlin and Trustees Carlos Ramos and Michele Lima

BOARD MEMBERS ABSENT: none

STAFF PRESENT: District Manager Clara Bernardo and Legal Counsel Thomas Degn

1. CALL TO ORDER:

The Special Board Meeting was called to order at 1:00 pm by Chairman Xavier Avila

2. ROLL CALL:

Xavier Avila, Stephen Presant, Patricia Hitlin, Carlos Ramos and Michele Lima

3. PUBLIC COMMENTS (three (3) minutes per person

Six public comments

4. TRUSTEE COMMENTS (three (3) minutes per person

Two Trustee comments

5. OPEN SESSION- AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS:

(All items are subject to discussion and possible action by the Board Members.)

5.1- Approval of Proposed 2024-2025 Annual Budget

Board reviewed and has recommended changes to the District Manager to bring back to the board for approval

5.2- Approval of Board Members on the Certificate of Deposit forms for Fund 886

Presant motions Ramos seconds to add Stephen Presant, Xavier Avila and Patricia Hitlin on the Certificate of Deposit forms. Vote 5/0 motion passes

5.3- Action on removal of Chairman

Ramos motions Lima seconds to remove Avila as Chairman and place Presant in his place as Chairman Roll Call Ramos ay, Lima ay, Hitlin abstain, Presant ay Avila nay Vote 3/1/1 motion passed

5.4- Brown Act Violations

Board will have close session training on the next board meeting
Avila wants to add removal of chair on the next agenda meeting

5.5- Hiring a qualified foreman

Hitlin motions Lima seconds to meet in close session for interviews and advise District Manager to hire a qualified foreman Vote 5/0 motion passes

Chair adjourned to close session at 3:25 pm with nothing to report out.



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6. CLOSED SESSION:

6.1- REAL PROPERTY NEGOTIATIONS – GOV'T. § 54956.8

Property: Near North J Cemetery, APN 149-090-010-000
Agency Negotiator: Dakin Spain
Negotiating Party: Renewable Properties
Under Negotiation: Price and terms of payment

6.2- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Closed session pursuant to Government Code § 54956.9(d)(2)
Significant Exposure to Litigation
Number of Potential Cases: 1

6.3- CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54957(B)

“...to consider the appointment, employment, evaluation of performance. Discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.”9.2 Section 54956.9(d)(2). Significant exposure to litigation. (One Potential Case)

6.4- BROWN ACT VIOLATION

7. ANNOUNCEMENT OUT (IF ANY)

Nothing to report out

8. ADJOURNMENT:

Chairman, Stephen Presant adjourned meeting at 4:25 pm

Respectfully Submitted,

Board Secretary