



**Tulare Public Cemetery District
Regular Board Meeting Minutes
Thursday, June 27, 2024**



A REGULAR BOARD MEETING OF THE TULARE PUBLIC CEMETERY DISTRICT WAS HELD ON THURSDAY, JUNE 27, 2024, AT 1:30 PM IN THE CONFERENCE ROOM, LOCATED AT 900 E. KERN AVENUE, TULARE, CA.

BOARD MEMBERS PRESENT:

Chairman Xavier Avila, Vice Chairman Stephen Presant, and Trustees Carlos Ramos and Michele Lima

BOARD MEMBERS ABSENT:

Secretary Patricia Hitlin

STAFF PRESENT:

District Manager Clara Bernardo and Legal Counsel Thomas Degn

1. CALL TO ORDER:

The Regular Board Meeting was called to order at 1:31 pm by Chairman Xavier Avila

2. ROLL CALL:

Xavier Avila, Stephen Presant, Carlos Ramos and Michele Lima

3. PLEDGE OF ALLEGIANCE:

Trustee Carlos Ramos led the Pledge of Allegiance

4. MOMENT OF SILENCE IN MEMORY OF THOSE WHO HAVE PASSED

5. RECONGNITION OF VISITORS:

There were twelve visitors

6. PUBLIC COMMENTS:

Nine public comments

7. TRUSTEE COMMENTS:

Three trustee comments

8. OPEN SESSION- AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS

(All items are subject for discussion and possible action by the Board.)

8.1- Approved minutes for Regular Board Meeting May 23, 2024:

Ramos motions Presant seconds to approve Regular Board Meeting minutes for May 23, 2024
Vote 4/0 motion passes

8.2- Review of Annual 2022-2023 Audit and Auditors Recommendation:

Phone call from Kevin Brejnak, CPA regarding Auditors Recommendations. Board reviewed.
Ramos motions Lima seconds to approve the Annual 2022-2023 Audit. Vote 4/0 motion passes

8.3- Audit Committee reports and minutes:

Presant gave brief Audit report



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8.4- April 2024 Financials:

Present motions Ramos seconds to approve April 2024 Financials Vote 4/0 motion passes

8.5- Interment Fiscal year totals:

No action taken

8.6- Resolution 2023/2024-7 for transfer from Fund 886 to 772:

Avila motions Present seconds to approve to transfer Fund 886 to Fund 772 sum of \$200,000 to purchase future certificate of Deposit. Vote 4/0 motion passes

Chairman paused Regular Board Meeting to go into Special Board Meeting at 2:57 pm

8.7- Review of Cemetery Staffing:

No action taken

8.8- Headstone complaints and hazards:

No action taken

8.9- Proposed booth at the Tulare County Fair:

No action taken

9.- DISTRICT MANGER'S REPORT:

No action taken

10- FUTURE AGENDA ITEMS REQUEST:

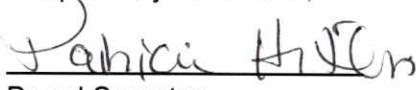
10.a- Future Meetings

No action taken

13- ADJOURNMENT:

Chairman Avila adjourned the meeting at 3:21 pm due to no quorum

Respectfully Submitted,



Board Secretary