



**Tulare Public Cemetery District  
Special Board Meeting Minutes  
Monday, July 8, 2024**



A SPECIAL BOARD MEETING WAS HELD ON MONDAY, JULY 8, 2024 AT 5:30 PM, IN THE CONFERENCE ROOM LOCATED AT 900 E. KERN AVENUE, TULARE, CA.

**BOARD MEMBERS PRESENT:** Chairman Xavier Avila, Vice Chairman Stephen Presant, and Trustees Carlos Ramos and Michele Lima

**BOARD MEMBERS ABSENT:** Secretary Patricia Hitlin

**STAFF PRESENT:** District Manager Clara Bernardo and Legal Counsel Thomas Degn

**1. CALL TO ORDER:**

The Special Board Meeting was called to order at 5:33 pm by Chairman Xavier Avila

**2. ROLL CALL:**

Xavier Avila, Stephen Presant, Carlos Ramos and Michele Lima

**3. PUBLIC COMMENTS (three (3) minutes per person)**

Ten public comments

**4. TRUSTEE COMMENTS (three (3) minutes per person)**

Four Trustee comments

**5. OPEN SESSION- AUDIT REPORTS, ITEMS OF INTEREST & GENERAL BUSINESS:**

*(All items are subject to discussion and possible action by the Board Members.)*

**5.1- Review of staff**

Ramos motion, Lima seconds to hire another grounds employee bring the number to 8 grounds men. Vote 3/1 motions passes Avila nay

**5.2- Bylaw changes**

Ramos motions, Lima seconds to add subject to majority of the board on D. Power, Duties and Compensation, 1 Chairperson, under Section F. Vote 2/2 motion fails Avila and Presant nay

**5.3- Hiring of a qualifying grounds Foreman**

No discussion board went into close session

Chairman adjourned to close session at 7:25 pm

**6. CLOSED SESSION:**

**6.1- PUBLIC EMPLOYMENT**

Government Code Section 54957

to consider potential employment of public employee in the role of grounds crew foreman

Returned from close session at 8:11 pm

**7. OPEN SESSION FROM CLOSED SESSION:**

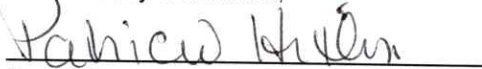
**7.1- Announcement out (if any)**

Board came to an understanding to take action inhouse to resolve the grounds.

**8. ADJOURNMENT:**

Chairman, Xavier Avila adjourned meeting at 8:12 pm

Respectfully Submitted,



Board Secretary